

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
**Monday, June 18, 2007**

Attendance: Board: Frank Wagner, Denny Holmes, Bob Wilson. Helen Spence and Dave Bristol excused.  
 Staff: Rene Castillo, Shannon Currier, Jessi Clark.

Meeting called to order at 17:25 by Frank Wagner, Vice President.

1. PRESENTATIONS

Neither was given. One canceled. One did not show.

2. MINUTES

May 21, 2007 Regular Meeting

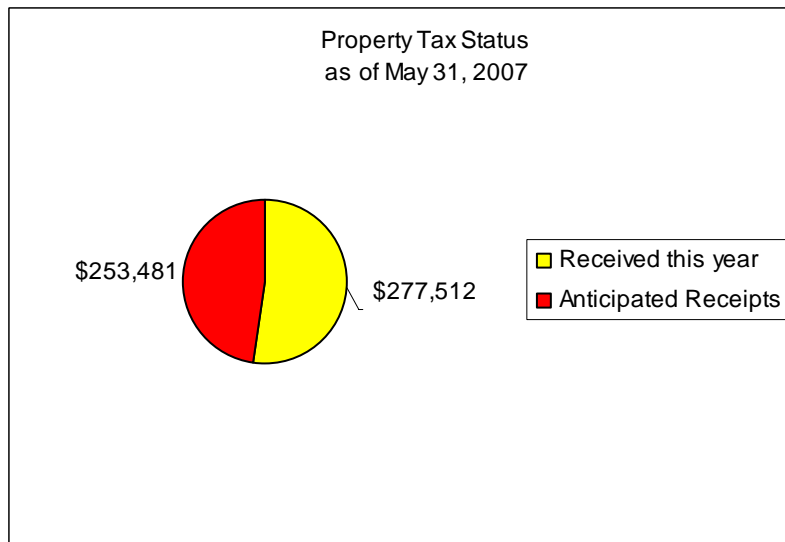
- **Resolution 1:** Be it resolved that the minutes of the May 21, 2007, regular meeting be approved as presented. Bob Wilson motioned and Denny Holmes seconded. Motion carried unanimously.

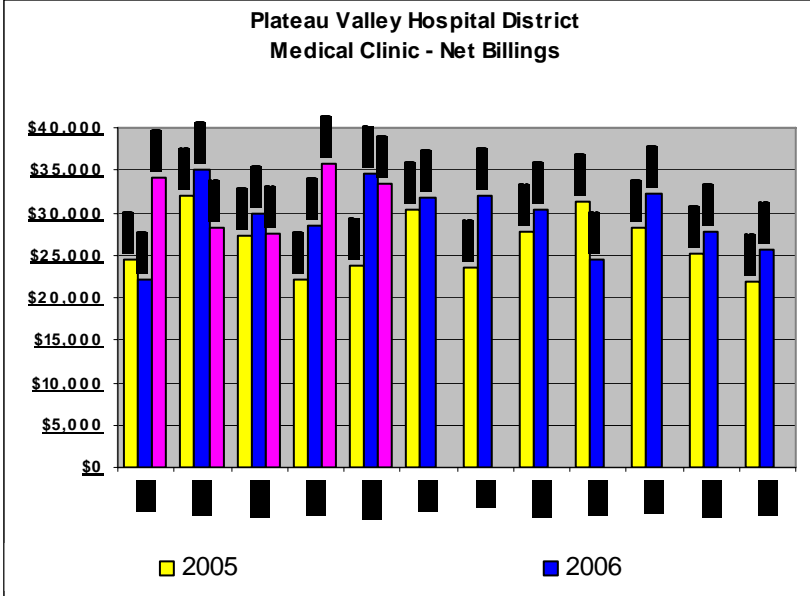
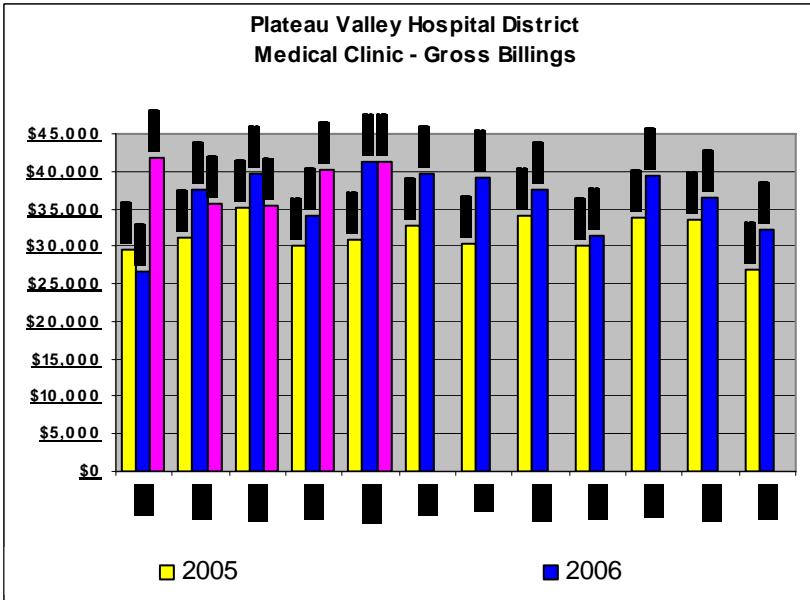
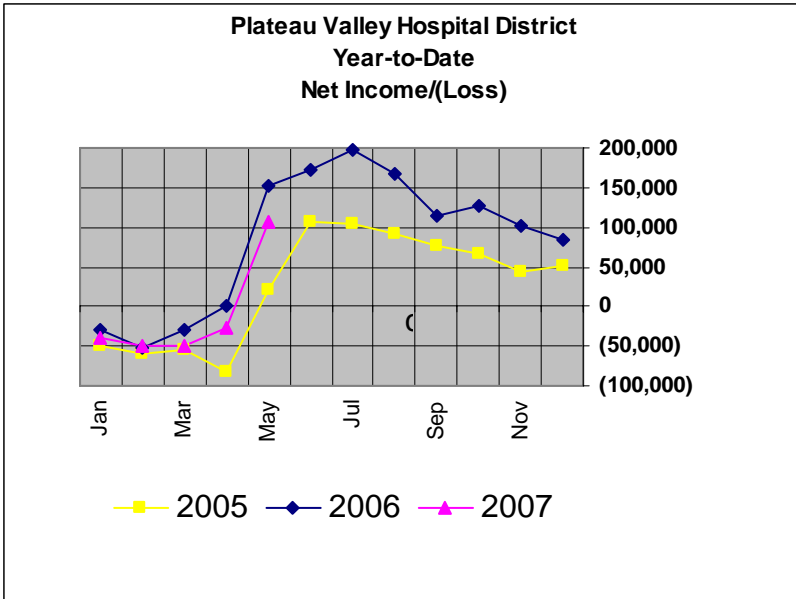
3. CLINIC CONSULTANT REPORT

No report given.

4. CONSULTANT CPA REPORT

		Charges	Write Offs Misc. Inc.	Gross Profit	May, 2007 Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
1	Clinic	41,246.41	-7,882.72	33,363.69	-62,817.01	-29,453.32	0.00	-29,453.32
	Mesa Clinic	0.00	0.00	0.00	-842.50	-842.50	0.00	-842.50
2	Construction	0.00	0.00	0.00	-28,274.00	-28,274.00	0.00	-28,274.00
	Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	Administration	<u>2,262.90</u>	<u>0.00</u>	<u>2,262.90</u>	<u>0.00</u>	<u>2,262.90</u>	<u>193,814.37</u>	<u>196,077.27</u>
	Subtotal	43,509.31	-7,882.72	35,626.59	-91,933.51	-56,306.92	193,814.37	137,507.45
4	Comm in Action	<u>1,690.00</u>	<u>0.00</u>	<u>1,690.00</u>	<u>-5,068.45</u>	<u>-3,378.45</u>	<u>1.39</u>	<u>-3,377.06</u>
5	Total	<u>45,199.31</u>	<u>-7,882.72</u>	<u>37,316.59</u>	<u>-97,001.96</u>	<u>-59,685.37</u>	<u>193,815.76</u>	<u>134,130.39</u>





5. COMMUNITY IN ACTION

No report given.

6. ENVIRONMENTAL SERVICES

Project Report

- Awnings – Only one company is willing to come up here for this project. The bid was reviewed.
- **Resolution 4:** Be it resolved that the Board of Directors approves the bid from Canvas Products Co. Denny Holmes motioned and Bob Wilson seconded. Motion carried unanimously.
- Porch Roof – We received two bids at around \$1000, but one had to be done last month. We received one bid for a different type of roofing. It was decided to go with the tar and gravel bid that can do it yet this summer.
- **Resolution 5:** Be it resolved that the Board of Directors accepts the roofing bid from Miracle Roofing & Insulation. Bob Wilson motioned and Denny Holmes seconded. Motion carried unanimously.
- Phone system – We need an additional phone which and an expansion card that allows up to an additional eight phones. We also need a voice mail system. They charge a minimum of two hours. This will be around \$1400 plus additional labor.
- **Resolution 6:** Be it resolved that the Board of Directors approves the purchase of the phone system equipment needed. Denny Homes motioned and Bob Wilson seconded. Motion carried unanimously.
- Air conditioning units – It was decided to continue tabling a new system since the modifications to the duct work seem to be helping and we will be installing awnings on the west and south side of the building.

7. OLD BUSINESS

Mesa Clinic Progress Report

- They are about to start pouring the foundation.

Collbran Clinic Renovation

- Signage – The stone for our sign was broken. Dr. Woodyard looked at the new stones and the company will send a work-up of a new sign.

8. NEW BUSINESS

Nothing reported.

9. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Year to Date
Total Dr Appt	352	308	307	312	321								1600
# Days	22	20	22	21	21								106
Ave/Day	16.00	15.40	13.95	14.86	15.29	####	####	####	####	#####	#####	####	15.09
Lab/Inj	109	60	74	80	87								410
Pharm	27	27	25	23	20								122
AH Pharm	0	1	1	0	0								2
After Hours	8	15	7	26	23								79
Other	11	20	18	13	10								72
Paged Calls	85	71	71	86	117								430
Clinic New Pt	23	36	32	20	17								128
Clinic 1X Pt	8	5	1	7	4								25

- Physician Report  
No report given.
- Office Manager Report  
There is a rural healthcare conference in Delta in July that Jessi will be attending. There was discussion of whether we should send Stephanie as well.

10. MAY EVALUATION / RAISES

- Annual: Morgan Fifield

- 3 Month: None
- **Resolution 7:** Be it resolved that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Bob Wilson motioned and Denny Holmes seconded. Motion carried unanimously.

Meeting adjourned at 18:03.

Respectfully submitted,

Jessi Clark, secretary to the Board