

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
**Monday, August 20, 2007**

Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol, Denny Holmes. Bob Wilson excused.  
 Staff: Shannon Currier, Rene Castillo, Jessi Clark.

MEETING CALLED TO ORDER AT 17:15 BY HELEN SPENCE, PRESIDENT.

1. MINUTES

July 16, 2007 Regular Meeting

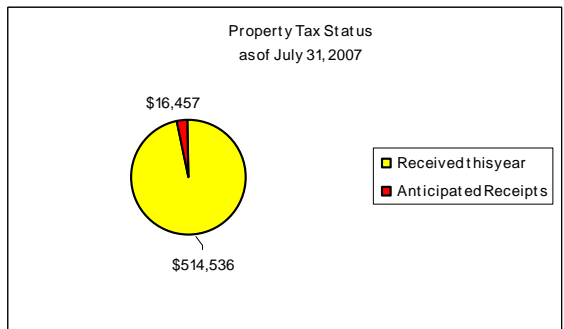
- **Resolution 1:** Be it resolved that the minutes of the July 16, 2007, regular meeting are approved as presented. Frank Wagner motioned and Denny Holmes seconded. Motion carried unanimously.

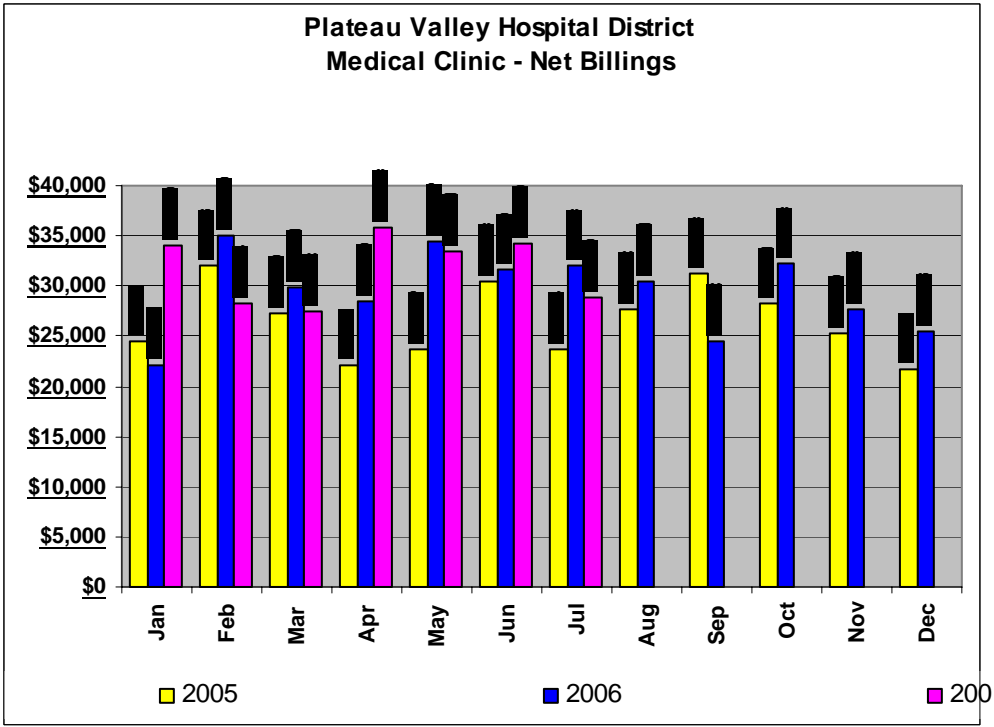
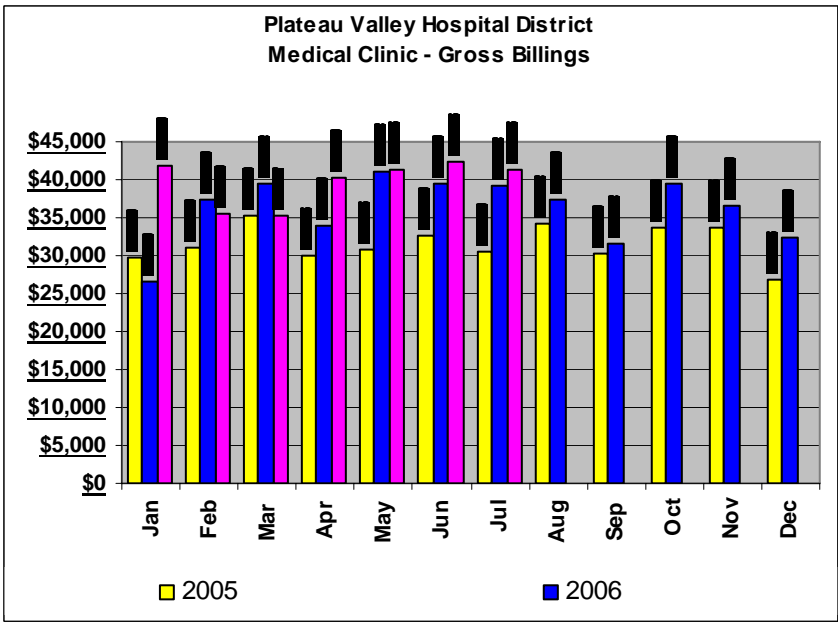
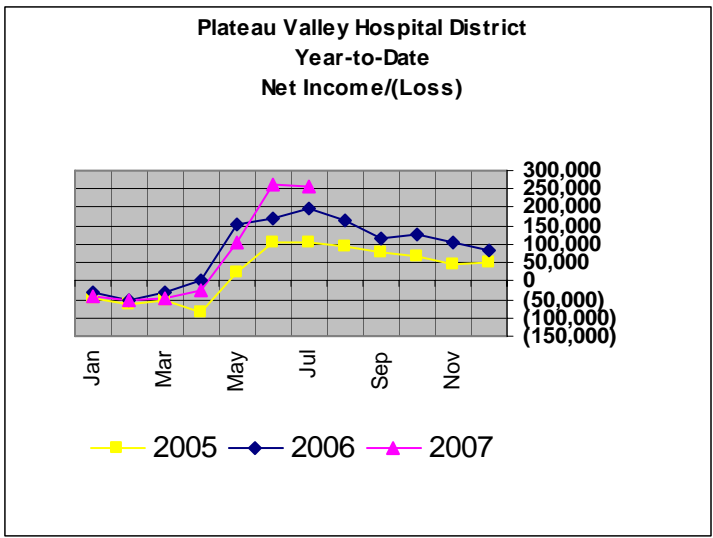
2. CLINIC CONSULTANT REPORT

Jessi presented the report from Debbie. Debbie is watching the legislature currently, as a 9.9% decrease has been proposed for Medicare reimbursements for 2008. If this happens, other companies will probably decrease their reimbursements since they are based off of Medicare numbers. The second issue presented was the reason for the increase in write-offs this month. They were so large because Blue Cross paid for a bunch of blood draws that they had not paid for previously. The original charges had to be written-off and then had to be reentered. The write-offs also went up because our patient base is pulling away from Rocky Mountain HMO and going with other companies. Since Rocky has a higher reimbursement rates, the write-offs under them are lower. Since we are seeing more of these other companies, the write-offs are higher. This is especially true of the Medicare plans. The Rocky Medicare plan reimbursements are high, while the other Medicare plans follow the straight Medicare reimbursement plan. The write-offs should normalize out next month or two.

3. CONSULTANT CPA REPORT

	Charges	Write Offs Misc. Inc.	Gross Profit	July, 2007	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic	41,326.45	-	28,869.00		-72,665.87	-43,796.87	0.00	-43,796.87
Mesa Clinic	0.00	0.00	0.00		-515.00	-515.00	0.00	-515.00
Construction	0.00	0.00	0.00		-6,227.56	-6,227.56	0.00	-6,227.56
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administration	<u>1,838.10</u>	<u>0.00</u>	<u>1,838.10</u>		<u>0.00</u>	<u>1,838.10</u>	<u>46,993.90</u>	<u>48,832.00</u>
Subtotal	43,164.55	12,457.45	30,707.10		-79,408.43	-48,701.33	46,993.90	-1,707.43
Comm in Action	<u>587.14</u>	<u>0.00</u>	<u>587.14</u>		<u>-434.69</u>	<u>152.45</u>	<u>0.49</u>	<u>152.94</u>
Total	<u>43,751.69</u>	<u>12,457.45</u>	<u>31,294.24</u>		<u>-79,843.12</u>	<u>-48,548.88</u>	<u>46,994.39</u>	<u>-1,554.49</u>





- **Resolution 2:** Be it resolved that the Accounts Payable & Payroll Checks (#45583-45640) are approved. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.
- **Resolution 3:** Be it resolved that the Board of Directors approves the July write-offs in the amount of \$12,457.45. Dave Bristol motioned and Denny Holmes seconded. Motion carried unanimously.

4. COMMUNITY IN ACTION

They continue to work on receiving the 501(c)3 status.

5. ENVIRONMENTAL SERVICES

- The sign and flag are now illuminated at night.
- Rene needs top soil for the lawn around the sign area to help with the grass in that area and with landscaping. He has been adding to the sprinkler system.
- The roof above the ER door continues to hold water after Miracle Roofing gravel and tarred it. They will not return Jessi's calls about fixing it. She would like to report them to the Better Business Bureau. Small claims court is also an option.
- The weep holes in the windows still have not been fixed by the stucco people. PNCl said they should be up next week to do it.

6. OLD BUSINESS

- Mesa Clinic Progress Report – They have the permits but our foundation has not been done. Frank will contact the landowner about why and the continuation of us paying rent until it is done.
- Collbran Clinic Renovation - It has been completed. We are awaiting grant payments. It was suggested that the trim on the mid and old wings be painted to match the green on the new building.

7. NEW BUSINESS

Nothing presented.

8. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Year to Date
Total Dr Appt	352	308	307	312	321	324	309						2233
# Days	22	20	22	21	21	21	21						148
Ave/Day	16.00	15.40	13.95	14.86	15.29	15.43	14.71	#####	#####	#####	#####	#####	15.09
Lab/Inj	109	60	74	80	87	93	98						601
Pharm	27	27	25	23	20	17	22						161
AH Pharm	0	1	1	0	0	0	0						2
After Hours	8	15	7	26	23	29	18						126
Other	11	20	18	13	10	18	7						97
Paged Calls	85	71	71	86	117	87	102						619
Clinic New Pt	23	36	32	20	17	23	20						171
Clinic 1X Pt	8	5	1	7	4	6	11						42

- Office Manager Report – Information from two companies was brought to review with regards to retirement plans. Jessi will contact A.G. Edwards to see if they will do a short presentation at the beginning of the next meeting. Jessi announced that Dr. Woodyard received the 2007 Colorado Rural Health Center's Rural Healthcare Excellence Award. The warranty card and insulation information for the Mesa building was given out for signatures. Jessi presented information from a person who would like to rent space for three months only. The Board agreed to it only if the use of the room was during normal business hours. Information on new shredders was presented. Jessi will look for more online. A new computer is needed for the scanning workstation. That is the only old computer that was kept when the EMR was installed and it is too old and slow to handle it.

- **Resolution 4:** Be it resolved that the Board of Directors approves the purchase of a new computer. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.

9. August EVALUATION / RAISES

- Annual: Rene Castillo
- 3 Month: None
- **Resolution 5:** Be it resolved that the Board of Directors accepts the evaluation of the employee and approves the annual raise. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.

Meeting adjourned at 18:20.

Respectfully submitted,

Jessi Clark, secretary to the Board