

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
**Monday, September 17, 2007**

Attendance: Board: Frank Wagner, Dave Bristol, Denny Holmes, Bob Wilson. Helen Spence excused.  
 Staff: Shannon Currier, Jessi Clark.  
 Other: Jim Gavegan, Tami Belden, Mike & Pam Wilkerson.

MEETING CALLED TO ORDER AT 17:15 BY FRANK WAGNER, VICE PRESIDENT.

1. RETIREMENT PLANS

Jim Gavegan of A.G. Edwards gave a presentation on the benefits of 403(b) plans, options, and costs for them. The Board will decide whether to make it an option for employees.

2. DAYCARE

Tami Belden gave a presentation on putting in daycare facilities. She (or whoever they get to run it) would like information on renting space in the lower mid-wing. Space upstairs would require too much alteration. They are looking at 15 kids at first with bag lunches. They would provide their own insurance and licenses. They would like to be a non-profit organization.

3. MINUTES

August 20, 2007 Regular Meeting

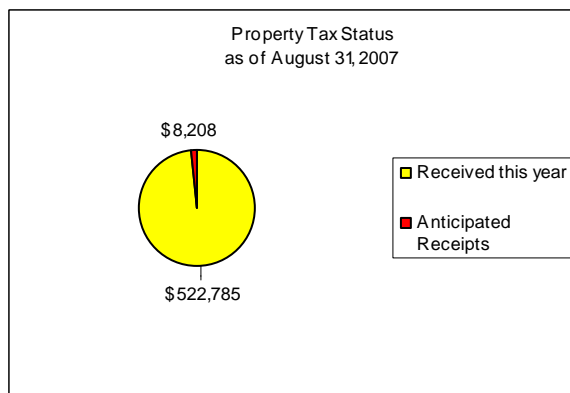
- **Resolution 1:** Be it resolved that the Minutes of the August 20, 2007, regular meeting be approved as presented. Denny Holmes motioned and Dave Bristol seconded. Motion carried unanimously.

4. CLINIC CONSULTANT REPORT

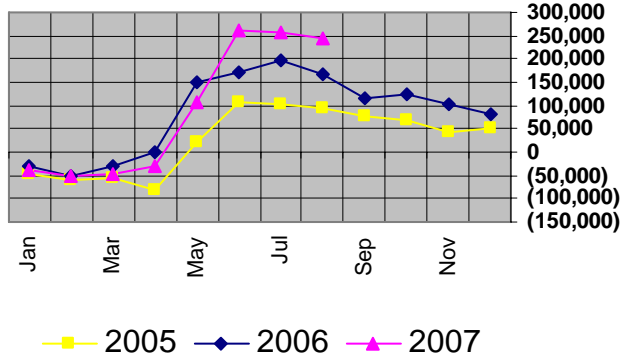
Report was presented by Jessi. It is almost certain that Medicare reimbursements will decrease 9.9% and other insurance will probably change to those new numbers very shortly after. Rocky Mountain is discussing decreasing their Medicare and Medicaid reimbursements, but increasing their other reimbursements by 5.5%. Typically we receive 20% of the 25% Rocky withholds. There is a movement to increase that to 40%. Debbie also wanted to give a "good job" to the front desk for getting updated insurance information on patients and collecting co-pays. We are also sending a copy of the lab and x-ray logs to Debbie so she can make sure we are not missing any charges.

5. CONSULTANT CPA REPORT

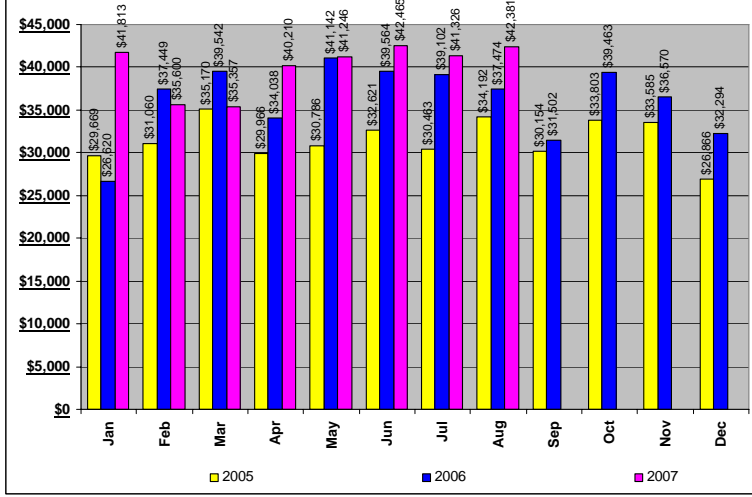
	Charges	Write Offs Misc. Inc.	Gross Profit	August, 2007 Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic	42,380.76	-9,634.13	32,746.63	-66,295.74	-33,549.11	0.00	-33,549.11
Mesa Clinic	0.00	0.00	0.00	-515.00	-515.00	0.00	-515.00
Construction	0.00	0.00	0.00	-198.00	-198.00	0.00	-198.00
Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administration	<u>1,361.60</u>	<u>0.00</u>	<u>1,361.60</u>	<u>0.00</u>	<u>1,361.60</u>	<u>17,343.09</u>	<u>18,704.69</u>
Subtotal	43,742.36	-9,634.13	34,108.23	-67,008.74	-32,900.51	17,343.09	-15,557.42
Comm in Action	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-398.34</u>	<u>-398.34</u>	<u>0.52</u>	<u>-397.82</u>
Total	<u>43,742.36</u>	<u>-9,634.13</u>	<u>34,108.23</u>	<u>-67,407.08</u>	<u>-33,298.85</u>	<u>17,343.61</u>	<u>-15,955.24</u>



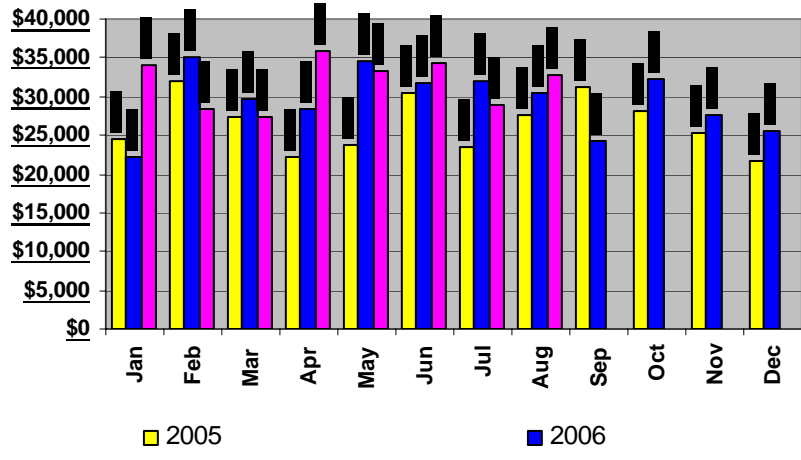
**Plateau Valley Hospital District  
Year-to-Date  
Net Income/(Loss)**



**Plateau Valley Hospital District  
Medical Clinic - Gross Billings**



**Plateau Valley Hospital District  
Medical Clinic - Net Billings**



The preliminary 2008 budget will presented at the next meeting.

- **Resolution 2:** Be it resolved that the Accounts Payable & Payroll Checks (#45641-45689) are approved. Denny Holmes motioned and Bob Wilson seconded. Motion carried unanimously.
- **Resolution 3:** Be it resolved that the Board of Directors approves the August write-offs in the amount of \$9,634.13. Bob Wilson motioned and Dave Bristol seconded. Motion carried unanimously.

6. COMMUNITY IN ACTION

They have their 501(c)3 now. They will be urged to set things up now to be independent. Rental space will need to be addressed.

7. ENVIRONMENTAL SERVICES

No report given.

8. OLD BUSINESS

Mesa Clinic Progress Report

- The building has been set. Jessi will check with Golden Villa about the color of the building and the damage to the outside.

9. NEW BUSINESS

It was suggested that the wage scale needs to be addressed.

10. CLINIC REPORT

**2007 Census**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Year to Date
Total Dr Appt	352	308	307	312	321	324	309	332					2565
# Days	22	20	22	21	21	21	21	23					171
Ave/Day	16.00	15.40	13.95	14.86	15.29	15.43	14.71	14.43	####	#####	#####	####	15.00
Lab/Inj	109	60	74	80	87	93	98	92					693
Pharm	27	27	25	23	20	17	22	19					180
AH Pharm	0	1	1	0	0	0	0	1					3
After Hours	8	15	7	26	23	29	18	20					146
Other	11	20	18	13	10	18	7	15					112
Paged Calls	85	71	71	86	117	87	102	86					705
Clinic New Pt	23	36	32	20	17	23	20	23					194
Clinic 1X Pt	8	5	1	7	4	6	11	9					51

Office Manager Report

- Porch estimate – We still have not heard back from Miracle Roofing about fixing the damage they did. We did get an estimate to make the porch a gabled roof instead.
- Special District update website – There is a website to sign up at that will automatically send out any legislative changes made. Jessi is already signed up and will pass on any information that the Board needs to be aware of.
- Mesa Clinic – Jessi got a phone number for the clinic. If someone calls it, it automatically forwards to the Collbran number.
- A 3 day notice has been posted for a tenant past due on their rent.
- Daycare – Jessi asked for a decision to be made so she can contact Tami. The decision was that a daycare would be too disruptive to the medical clinic.

11. SEPTEMBER EVALUATION / RAISES

- Annual: Stephanie Lanford, Vicki Benning (CIA)
- 3 Month: None
- **Resolution 4:** Be it resolved that the Board of Directors accepts the evaluations of employees and approves the annual raises applicable. Bob Wilson motioned and Denny Holmes seconded. Motion carried unanimously.

It was suggested that A.G. Edwards do the same presentation for the employees. Jessi will schedule.

Meeting adjourned at 19:23.

Respectfully submitted,

Jessi Clark, secretary to the Board