

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
**Monday, October 15, 2007**

Attendance: Board: Helen Spence, Frank Wagner, Denny Holmes, Bob Wilson. Dave Bristol excused.  
 Staff: Shannon Currier, Rene Castillo, Dr. Woodyard, Dr. Rollins, Jessi Clark.

MEETING WAS CALLED TO ORDER AT 17:16 BY HELEN SPENCE, PRESIDENT.

1. EXECUTIVE SESSION

- **Resolution 1:** Be it resolved that the Board of Directors go into Executive Session for discussion of personnel matter per statue C.R.S. Section 24-6-402(4)(f) at 17:16. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.
- Meeting reconvened at 17:55.
- **Resolution 2:** Be it resolved that the Board of Directors accepts the new hourly compensation plan. Denny Holmes motioned and Bob Wilson seconded. Motion carried unanimously.

2. MINUTES

August 20, 2007 Special Meeting

- **Resolution 3:** Be it resolved that the minutes of the August 20, 2007 special meeting be approved as presented. Frank Wagner motioned and Bob Wilson seconded. Motion carried unanimously.

September 17, 2007 Regular Meeting

- **Resolution 4:** Be it resolved that the minutes of the minutes of the September 17, 2007, regular meeting be approved as presented. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.

September 17, 2007 Special Meeting

- **Resolution 5:** Be it resolved that the minutes of the September 17, 2007, special meeting be approved as presented. Bob Wilson motioned and Frank Wagner seconded. Motion carried unanimously.

3. CLINIC CONSULTANT REPORT

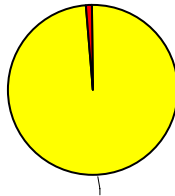
Nothing reported.

4. CONSULTANT CPA REPORT

					<b>September, 2007</b>				
		Charges	Write Offs Misc. Inc.	Gross Profit		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
1	Clinic	37,363.55	(5,812.93)	31,550.62		(61,321.68)	(29,771.06)	-	(29,771.06)
	Mesa Clinic	-	-	-		(529.50)	(529.50)	(117,267.30)	(117,796.80)
2	Construction	-	-	-		(1,402.57)	(1,402.57)	-	(1,402.57)
	Grant	-	-	-		-	-	-	-
3	Administration	1,414.60	-	1,414.60		-	1,414.60	13,362.09	14,776.69
	Subtotal	38,778.15	(5,812.93)	32,965.22		(63,253.75)	(30,288.53)	(103,905.21)	(134,193.74)
4	Comm in Action	-	-	-		(473.35)	(473.35)	0.34	(473.01)
5	Total	<u>38,778.15</u>	<u>(5,812.93)</u>	<u>32,965.22</u>		<u>(63,727.10)</u>	<u>(30,761.88)</u>	<u>(103,904.87)</u>	<u>(134,666.75)</u>

## Property Tax Status as of September 30, 2007

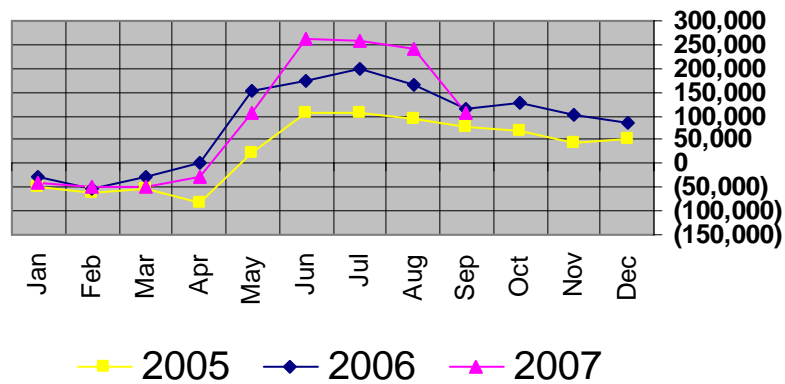
\$5,395



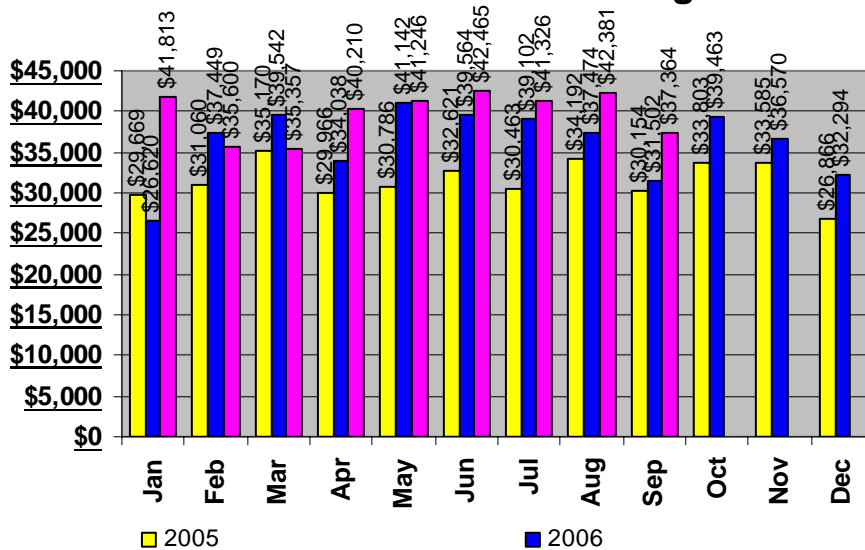
- Received this year
- Anticipated Receipts

\$525,598

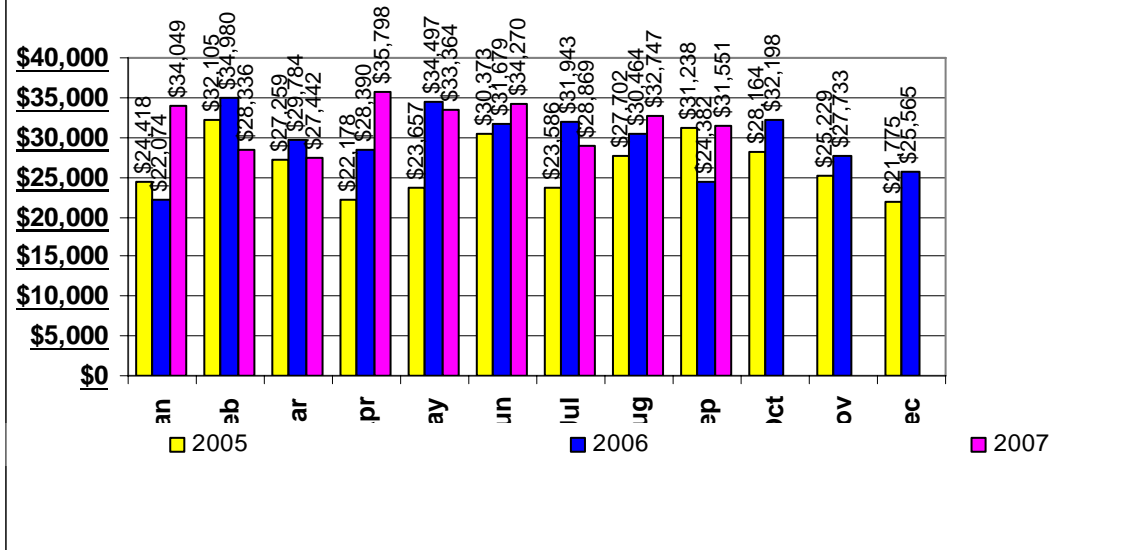
## Plateau Valley Hospital District Year-to-Date Net Income/(Loss)



## Plateau Valley Hospital District Medical Clinic - Gross Billings



## Plateau Valley Hospital District Medical Clinic - Net Billings



- Preliminary budget reviewed – changes to payroll and capital expenses will be made for the budget hearing.
- **Resolution 6:** Be it resolved that the Accounts Payable & Payroll Checks (#45690-45741) are approved. Denny Holmes motioned and Bob Wilson seconded. Motion carried unanimously.
- **Resolution 7:** Be it resolved that the Board of Directors approves the September write-offs in the amount of \$5,812.93. Frank Wagner motioned and Bob Wilson seconded. Motion carried unanimously.
- **Resolution 8:** Be it resolved that the Board of Directors approves the purchase of a new washing machine for \$700. Frank Wagner motioned and Denny Holmes seconded. Motioned carried unanimously.
- **Resolution 9:** Be it resolved that the Board of Directors approves the two year subscription to UpToDate for the doctors. Bob Wilson motioned and Denny Holmes seconded. Motion carried unanimously.

### 5. OLD BUSINESS

- Mesa Clinic Progress Report – Lance has run into some concrete problems. They are waiting on paving. It was decided to schedule a walk through with Golden Villa Homes prior to giving them a check for the next installment.
- **Resolution 10:** Be it resolved that the Board of Directors approves the \$117,267.30 check to Golden Villa Homes for the Mesa Clinic contingent upon a satisfactory walk through. Frank Wagner motioned and Denny Holmes seconded. Motion carried unanimously.

### 6. COMMUNITY IN ACTION

- Coordinator Report - They have their 501(c)3. The Board will meet on Wednesday to resolve to become their own entity.

### 7. ENVIRONMENTAL SERVICES

- Project Report - We need to start thinking about ordering lead-lined sheet rock and a phone system for the Mesa Clinic. We will wait until after the walk through.

8. CLINIC REPORT

**2007  
Census**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Year to Date
Total Dr Appt	352	308	307	312	321	324	309	332	292				2857
# Days	22	20	22	21	21	21	21	23	19				190
Ave/Day	16.00	15.40	13.95	14.86	15.29	15.43	14.71	14.43	15.37	#####	#####	####	15.04
Lab/Inj	109	60	74	80	87	93	98	92	77				770
Pharm	27	27	25	23	20	17	22	19	27				207
AH Pharm	0	1	1	0	0	0	0	1	1				4
After Hours	8	15	7	26	23	29	18	20	19				165
Other	11	20	18	13	10	18	7	15	9				121
Paged Calls	85	71	71	86	117	87	102	86	79				784
Clinic New Pt	23	36	32	20	17	23	20	23	21				215
Clinic 1X Pt	8	5	1	7	4	6	11	9	13				64

- Office Manager Report  
Porch – Miracle Roofing went out of business, so they never fixed the problem. Frank will contact PNCI to look at it.  
Election – Jessi went to the workshop in Meeker. We will need to designate the election official soon.

New patient policy – The new patient policy was reviewed and discussed.

- **Resolution 11:** Be it resolved that the Board of Directors agrees to spend the money to research the availability of a nurse practitioner or another physician. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.
- **Resolution 12:** Be it resolved that the Board of Directors approves the new patient policy as a temporary policy to expire on January 22, 2008. Bob Wilson motioned and Frank Wagner seconded. Motion carried unanimously.

Medicare and Social Security withholdings – There are four employees who have not had Medicare and Social Security withheld properly. It was correct at the end of December of 2006, but starting in January of 2007 it was not done. Half of the amount due was the Districts responsibility and half was the portion that would have been the employee’s responsibility. The amounts per employee range from over \$200 to over \$2000.

- **Resolution 13:** Be it resolved that the Board of Directors agrees to pay the full amount needed and allow the employees 12 months to reimburse the District their portion. Denny Holmes motioned and Bob Wilson seconded. Motion carried unanimously.

9. October EVALUATION / RAISES

- Annual: None
- 3 Month: Jessica Hoyt
- **Resolution 14:** Be it resolved that the Board of Directors accepts the evaluation of the employee. Bob Wilson motioned and Frank Wagner seconded. Motion carried unanimously.

Meeting adjourned at 20:10.

Respectfully submitted,

Jessica Clark, secretary to the Board