

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
December 10, 2007

Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol, Denny Holmes, Bob Wilson.
 Staff: Debbie Johns, Shannon Currier, Rene Castillo, Jessi Clark

MEETING WAS CALLED TO ORDER AT 17:21 BY HELEN SPENCE, PRESIDENT.

1. EXECUTIVE SESSION

- **Resolution 1:** Be it resolved that the Board of Directors go into Executive Session for discussion of personnel matter per statue C.R.S. Section 24-6-402(4)(f) at 17:22. Denny Holmes motioned and Bob Wilson seconded. Motion carried unanimously.

Meeting reconvened at 17:31.

- **Resolution 2:** Be it resolved that the Board of Directors pay the doctors and staff annual bonuses as was done last year. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.

2. MINUTES

November 19, 2007 Regular Meeting

- **Resolution 3:** Be it resolved that the minutes of the November 19, 2007, regular meeting be approved as corrected. Dave Bristol motioned and Frank Wagner seconded. Motion carried unanimously.

3. CLINIC CONSULTANT REPORT

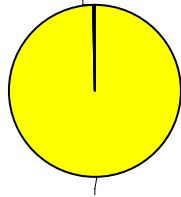
- Medicare announced a 9.9% decrease in the fee schedule. The other commercial insurance base their fee schedules off the Medicare one. None of the other companies have announced how the Medicare decrease will affect their schedules. Rocky Mountain HMO may increase theirs by 4% or return a higher percentage of their withhold.
- Pacificare is pulling out of the area. That means their Secure Horizons (Medicare plan) will have to find new companies. Two new ones have appeared. They are Wellcare and Value Options.
- Medicare has change where claims get sent and this has caused some delays. The new place is declining the NPI numbers. They have been redone and MMC is awaiting word on whether claims have been accepted
- OIG is going to concentrate on auditing notes that charge an E&M code (office visit code) with a procedure code.

4. CONSULTANT CPA REPORT

	Charges	Write Offs Misc. Inc.	Gross Profit	November, 2007	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic	35,341.20	(10,018.13)	25,323.07		(69,016.23)	(43,693.16)	-	(43,693.16)
Mesa Clinic	-	-	-		(530.00)	(530.00)	-	(530.00)
Construction	-	-	-		-	-	-	-
Grant	-	-	-		-	-	-	-
Administration	<u>1,997.42</u>	<u>-</u>	<u>1,997.42</u>		<u>-</u>	<u>1,997.42</u>	<u>10,467.08</u>	<u>12,464.50</u>
Subtotal	37,338.62	(10,018.13)	27,320.49		(69,546.23)	(42,225.74)	10,467.08	(31,758.66)
Comm in Action	<u>-</u>	<u>-</u>	<u>-</u>		<u>(933.15)</u>	<u>(933.15)</u>	<u>0.24</u>	<u>(932.91)</u>
Total	<u>37,338.62</u>	<u>(10,018.13)</u>	<u>27,320.49</u>		<u>(70,479.38)</u>	<u>(43,158.89)</u>	<u>10,467.32</u>	<u>(32,691.57)</u>

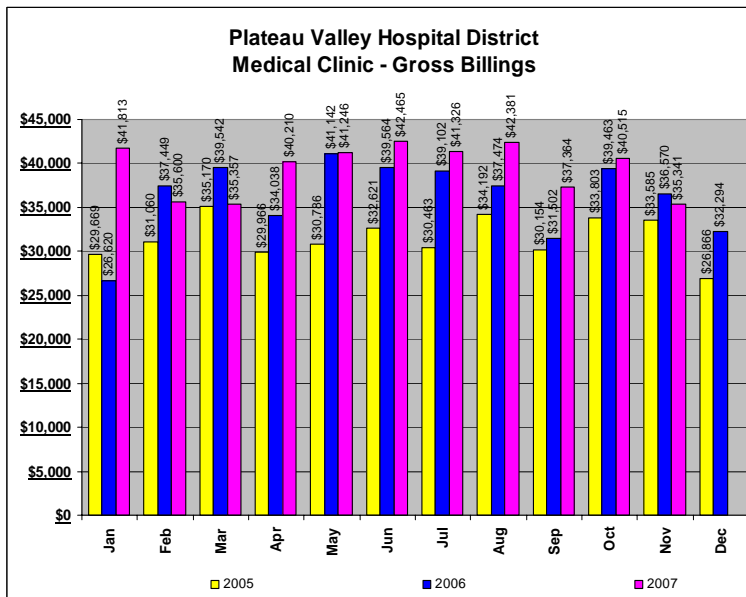
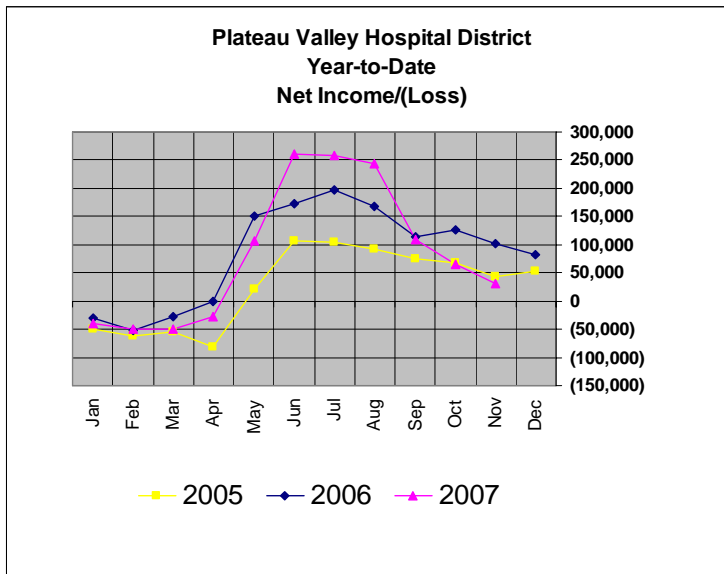
Property Tax Status as of November 30, 2007

\$1,723

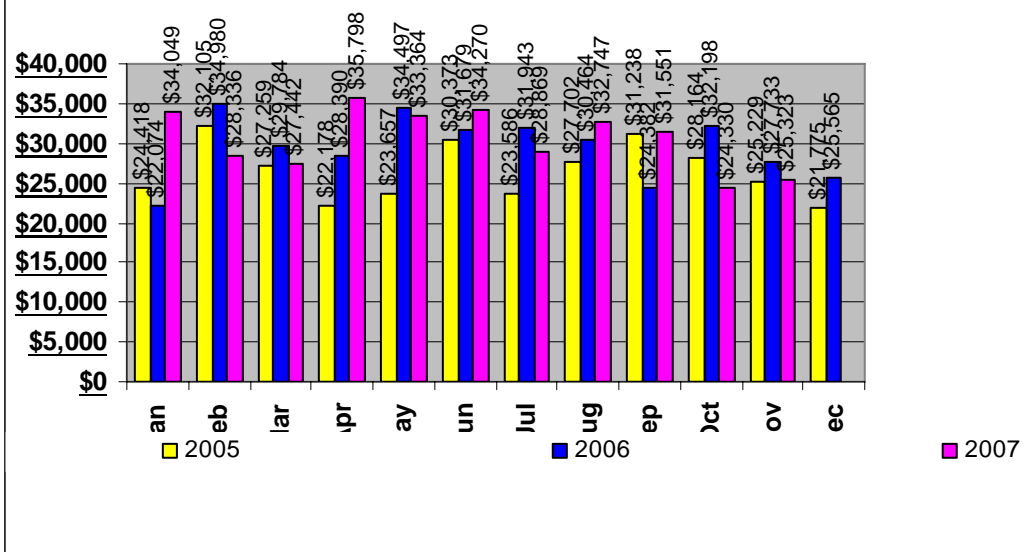


- Received this year
- Anticipated Receipts

\$529,270



Plateau Valley Hospital District Medical Clinic - Net Billings



- **Resolution 4:** Be it resolved that the account payable & payroll checks (#45812-45872) are approved. Denny Holmes motioned and Bob Wilson seconded. Motion carried unanimously.
- **Resolution 5:** Be it resolved that the Board of Directors approves the November write-offs in the amount of \$10,018.13. Denny Holmes motioned and Dave Bristol seconded. Motion carried 4-1, with the negative vote cast by Frank Wagner.
- **Resolution 6:** See attached resolution to adopt the 2008 budget. Frank Wagner motioned and Dave Bristol seconded. Motion carried unanimously.
- **Resolution 7:** See attached resolution to certify the mill levy for 2008. Denny Holmes motioned and Bob Wilson seconded. Motion carried unanimously.
- **Resolution 8:** See attached resolution to appropriate sums of monies for 2008. Dave Bristol motioned and Frank Wagner seconded. Motion carried unanimously.

5. NEW BUSINESS

There was discussion of the cost of upkeep on the building versus the cost of a new building.

- **Resolution 9:** Be it resolved that the Board of Directors approves the creation of a committee to look into the viability of finding land and the cost of a new building. Bob Wilson motioned and Dave Bristol seconded. Motion carried unanimously.

6. OLD BUSINESS

- An update of the Mesa Clinic was given. Frank will contact the landowner about getting Golden Villa moving. There was discussion of the type of on demand water heater to get.

7. ENVIRONMENTAL SERVICES

- The fire inspection will be coming up. There is still a problem with the sprinkler line repair in the boiler room.
- Carpet is still needed for Anita's, Luann's, and Jessi's office. Remnants will be considered.

8. CLINIC REPORT

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Year to Date
Total Dr Appt	352	308	307	312	321	324	309	332	292	317	261		3435
# Days	22	20	22	21	21	21	21	23	19	23	19.5		232.5
Ave/Day	16.00	15.40	13.95	14.86	15.29	15.43	14.71	14.43	15.37	13.78	13.38	####	14.77
Lab/Inj	109	60	74	80	87	93	98	92	77	83	107/103		853
Pharm	27	27	25	23	20	17	22	19	27	27	17		251
AH Pharm	0	1	1	0	0	0	0	1	1	1	0		5
After Hours	8	15	7	26	23	29	18	20	19	12	7		184
Other	11	20	18	13	10	18	7	15	9	13	6		140
Paged Calls	85	71	71	86	117	87	102	86	79	75	59		918
Clinic New Pt	23	36	32	20	17	23	20	23	21	21	18		254
Clinic 1X Pt	8	5	1	7	4	6	11	9	13	9	9		82

- Physician Report
We are still learning the Chartware program.
- Office Manager Report
Election – will save for next meeting.
Landscaping Mesa – There was discussion of the whether to add anything to the west side of the property. It was decided to put the drip system, weed barrier, and bark in. Plants can be added in the future. We will go with B&B's bid for the project with the addition of a tree in the southwest corner. Rene will put in skateboarding tabs on the curbing and signing to stop the skateboards.
Audit – CSD has sent the contract for the 2007 audit.
- **Resolution 10:** Be it resolved that the Board of Directors approves the contract with Chadwick, Steinkirchner, Davis & Co., P.C. Dave Bristol motioned and Bob Wilson seconded. Motion carried unanimously.

9. November EVALUATION / RAISES

- Annual: Jessi Clark
- 3 Month: None
- **Resolution 11:** Be it resolved that the Board of Directors go into Executive Session for discussion of personnel matter per statute C.R.S. Section 24-6-402(4)(f) at 19:34. Dave Bristol motioned and Frank Wagner seconded. Motion carried unanimously.
Meeting reconvened at 19:54.
- **Resolution 12:** Be it resolved that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Dave Bristol motioned and Denny Holmes seconded. Motion carried unanimously.
- There was discussion of what gifts should be given to our two consultants and on-call security.

Meeting adjourned at 20:00.

Respectfully submitted,

Jessi Clark, secretary to the Board