

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
April 21, 2008

Attendance: Board: Dave Bristol, Frank Wagner, Helen Spence, Bob Wilson, Denny Holmes
 Staff: Shannon Currier, Jessi Clark, Dr. Rollins (17:15), Dr. Woodyard (18:10).

Meeting called to order at 17:06 by Helen Spence, president.

1. OATHS OF OFFICE

- Oaths of office administered.
- **Resolution 1:** Be it resolved that the Board of Directors approve to keep the officers as they were previously with Helen Spence as president, Frank Wagner as vice president, and Dave Bristol as secretary/treasurer. Dave Bristol motioned and Bob Wilson seconded. Motion carried unanimously.

2. MINUTES

- **Resolution 2:** Be it resolved that the minutes of the March 17, 2008 regular meeting be approved as presented. Bob Wilson motioned and Frank Wagner seconded. Motion carried unanimously.
- **Resolution 3:** Be it resolved that the minutes of the March 28, 2008 special meeting be approved as presented. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.

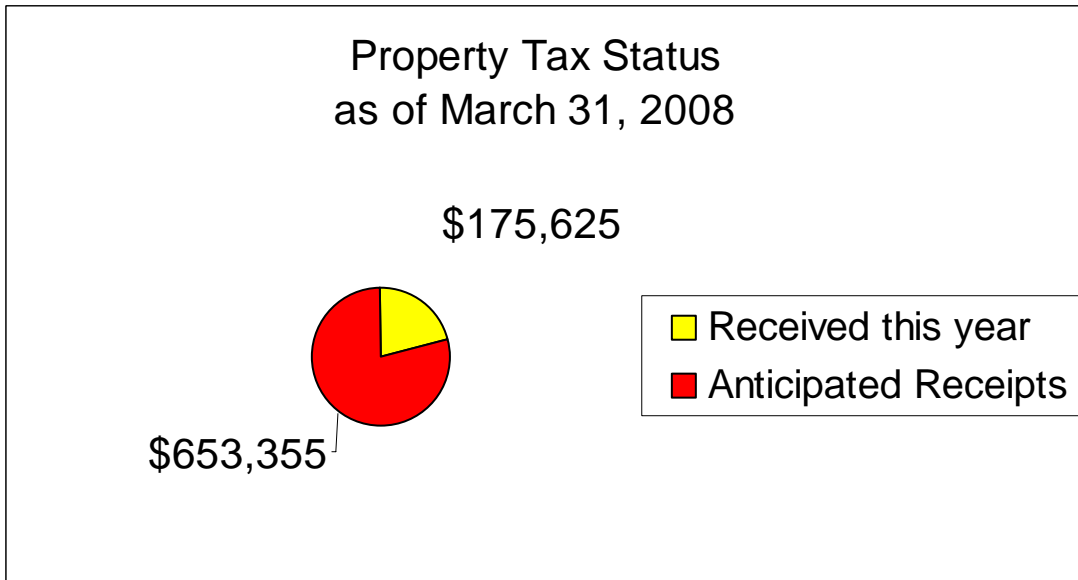
3. CLINIC CONSULTANT REPORT

Nothing presented.

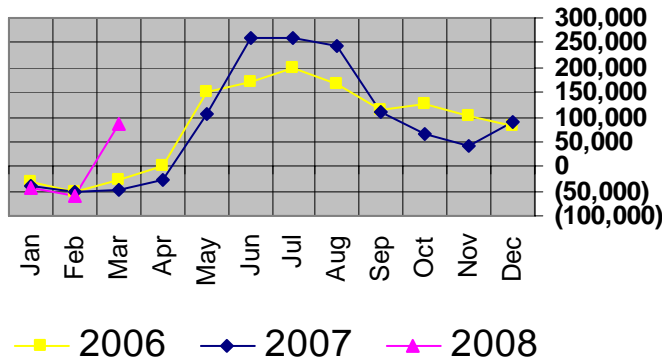
4. CONSULTANT CPA REPORT

March, 2008							
	Charges	Write Offs Misc. Inc.	Net Receipts	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	39,537.81	-9,033.65	30,504.16	-58,992.81	-28,488.65	0.00	-28,488.65
Clinic-Mesa	0.00	0.00	0.00	-2,110.44	-2,110.44	0.00	-2,110.44
Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative	1,220.90	0.00	1,220.90	0.00	1,220.90	176,319.74	177,540.64
Total	40,758.71	-9,033.65	31,725.06	-61,103.25	-29,378.19	176,319.74	146,941.55

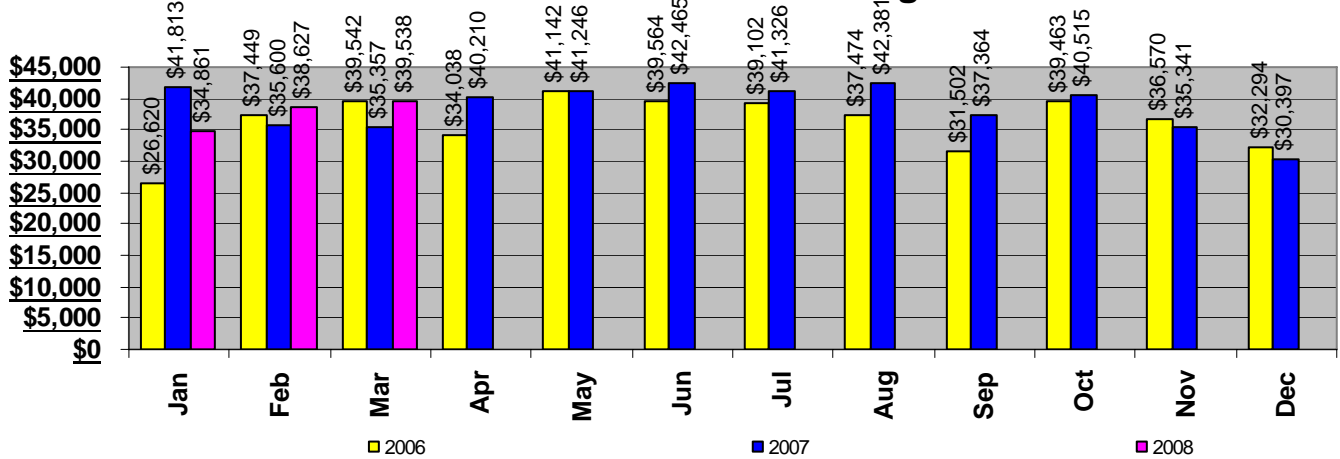
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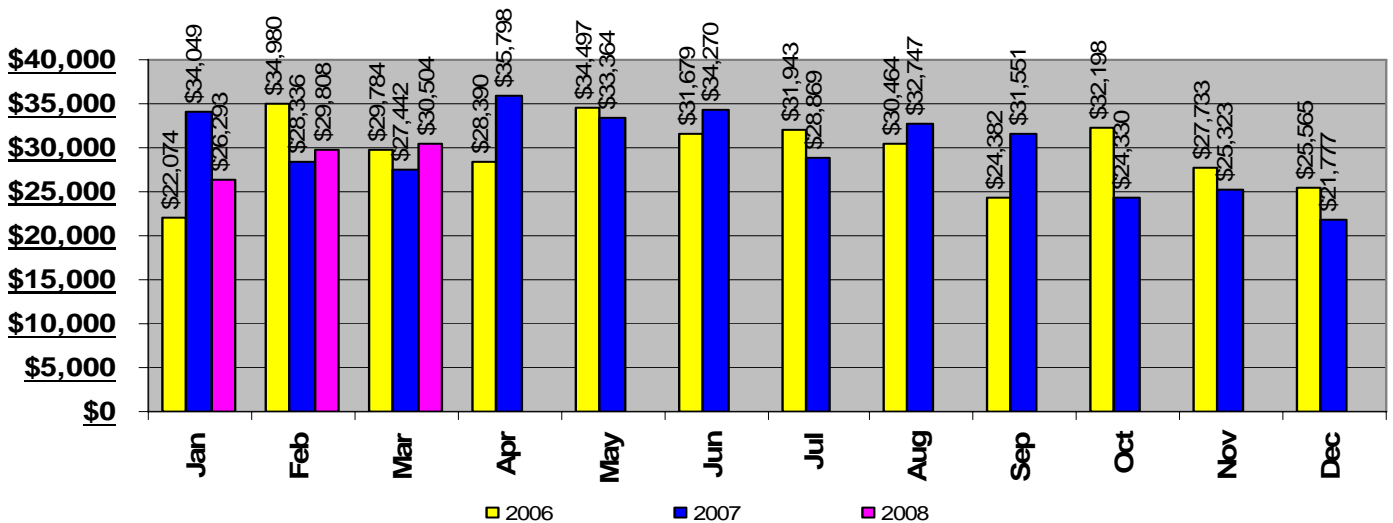
**Plateau Valley Hospital District
Year-to-Date
Net Income/(Loss)**



**Plateau Valley Hospital District
Medical Clinic - Gross Billings**



**Plateau Valley Hospital District
Medical Clinic - Net Billings**



Resolution 4: Be it resolved that the accounts payable & payroll checks (#46043-46091) are approved. Frank Wagner motioned and Dave Bristol seconded. Motion carried unanimously.

- **Resolution 5:** Be it resolved that the Board of Directors approves the March write-offs in the amount of \$9,033.65. Bob Wilson motioned and Denny Holmes seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

Air Duct cleaning – We will make sure that we receive a certification proving it was done.

- **Resolution 6:** Be it resolved that the Board of Directors accepts the air duct cleaning bid from Mr. Vac contingent upon receiving certification post cleaning. Frank Wagner motioned and Dave Bristol seconded. Motion carried unanimously.

The parking lot asphalt status unknown. Jessi will check with Rene.

6. OLD BUSINESS

- Mesa Clinic Progress Report – A letter was received from Golden Villa that the electrical and drywall patch have been completed. They are awaiting inspection. Jessi and Rene will compile a list of to dos and expected time frames for getting the Mesa Clinic open. We need to get the sign for our driveway done.

- **Resolution 7:** Be it resolved that the Board of Directors authorizes Jessi to order and purchase the sign. Denny Holmes motioned and Bob Wilson seconded. Motion carried unanimously.

7. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Year to Date
Total Dr Appt	279	279	315										873
# Days	22	21	21										64
Ave/Day	12.68	13.29	15.00										13.64
Lab/Inj	87	65	67										219
Pharm	7	4	8										19
AH Pharm	0	0	0										0
After Hours	2	10	10										22
Other	14	18	15										47
Paged Calls	72	104	52										228
Clinic New Pt	28	31	22										81
Clinic 1X Pt	4	1	0										5

- Office Manager Report
Board Newsletter – Helen and Jessi presented the Board newsletter. Suggestions were made.
Mesa meet your community event – Mesa is having a community event May 4 from 2-5pm. Jessi will try to get a couple of the girls from the Clinic to sit at a table with information.
Vet Rental – A vet office contacted us about renting space for 1-2 days a month for spay and neutering. It was decided that this was not compatible with a medical clinic in the same building.
Disability Insurance – Jessi presented information for short-term disability policies for the doctors. Several questions were raised. Jessi will get the additional information for the next meeting.
- Physician Report
Contracts – Contracts were signed by both doctors.

8. APRIL EVALUATION / RAISES

- Annual: None
- 3 Month: None

9. EXECUTIVE SESSION

- **Resolution 8:** Be it resolved that the Board of Directors go into Executive Session for discussion of personnel matters per statue C.R.S. Section 24-6-402(4)(f) at 19:10. Denny Holmes motioned and Dave Bristol seconded. Motion carried unanimously.

Meeting reconvened at 19:29.

Meeting adjourned at 19:30.

Respectfully submitted,

Jessi Clark, secretary to the Board