

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
Monday, June 16, 2008

Attendance: Board: Frank Wagner, Dave Bristol, Bob Wilson. Helen Spence and Denny Holmes seconded.
 Staff: Shannon Currier, Jessi Clark.

MEETING CALLED TO ORDER AT 17:25 BY FRANK WAGNER, VICE PRESIDENT.

1. MINUTES

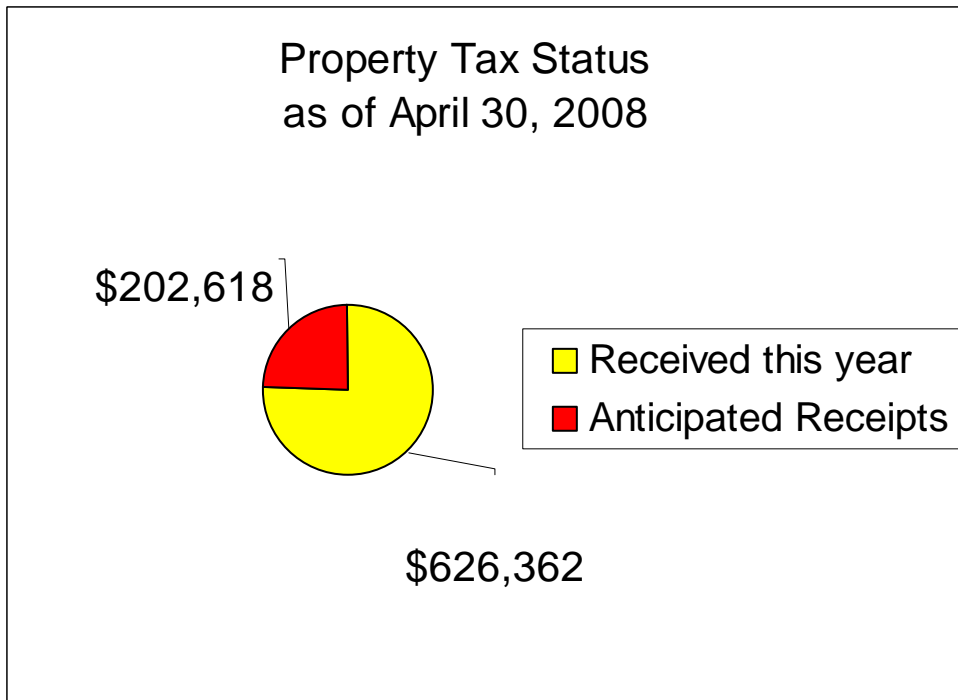
- **Resolution 1:** Be it resolved that the minutes of the May 19, 2008, regular meeting be approved as presented. Dave Bristol motioned and Bob Wilson seconded. Motion carried unanimously.

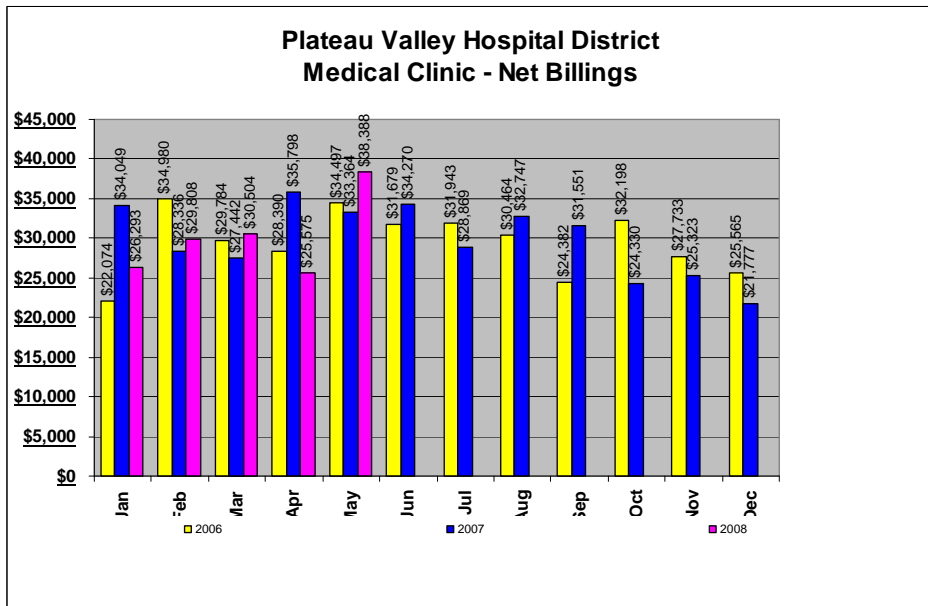
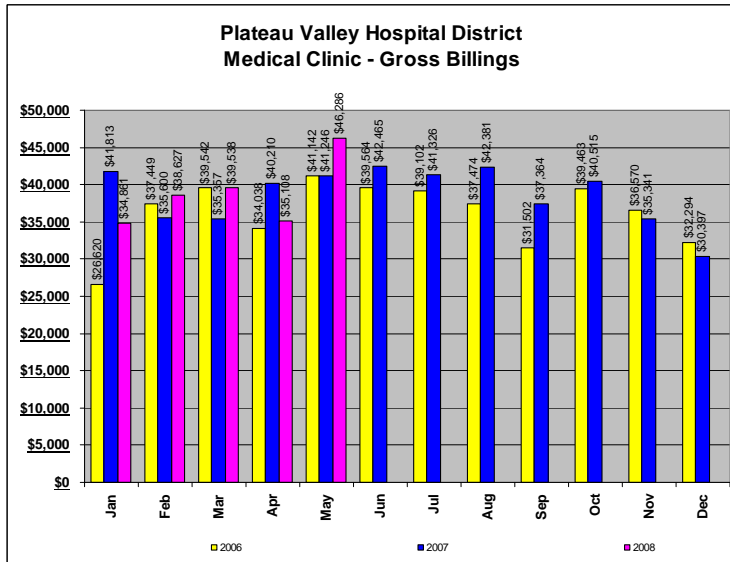
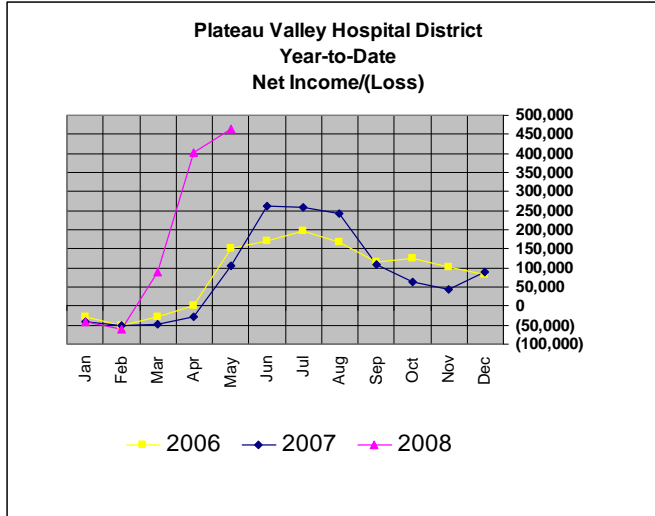
2. CLINIC CONSULTANT REPORT

- We passed the second testing for using the NPI numbers for the insurances. We are waiting for a meeting on July 31, when the government will decide if and when the 9.9% decrease in Medicare reimbursements will go into effect.

3. CONSULTANT CPA REPORT

				May, 2008				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	46,285.80	-7,898.06	38,387.74		-64,331.37	-25,943.63	0.00	-25,943.63
Clinic-Mesa	0.00	0.00	0.00		-18,573.34	-18,573.34	0.00	-18,573.34
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	1,213.80	0.00	1,213.80		0.00	1,213.80	104,157.25	105,371.05
Total	47,499.60	-7,898.06	39,601.54		-82,904.71	-43,303.17	104,157.25	60,854.08





- Shannon presented a cash flow analysis for the District for the remainder of the year.
- **Resolution 2:** Be it resolved that the Board of Directors authorizes Jessi to move cash from the District accounts to three, six month certificates of deposits and five, eight month certificates of deposits all in the amount of \$50,000 each. Bob Wilson motioned and Dave Bristol seconded. Motion carried unanimously.
- **Resolution 3:** Be it resolved that the accounts payable and payroll checks (#46144-46193) are approved. Dave Bristol motioned and Bob Wilson seconded. Motion carried unanimously.
- **Resolution 4:** Be it resolved that the Board of Directors approves the May write-offs in the amount of \$7,898.06. Bob Wilson motioned and Dave Bristol seconded. Motion carried unanimously.

4. ENVIRONMENTAL SERVICES

- Project Report – Parking lot – We asked for a bid on a pallet of patch and it ended up being ordered. We will need at least one, so we kept it.

5. OLD BUSINESS

- Mesa Clinic Progress Report – We got our Certificate of Occupancy. A punch list was emailed to Golden Villa, but we have had no response from them. The lead drywall has been delivered. While they were there, it was noted that Golden Villa had someone in there fixing some problems from the list. The landscaping will start in the next couple weeks. We are waiting for the bid on the sign.

6. CLINIC REPORT

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Year to Date
Total Dr Appt	279	279	315	292	315								1480
# Days	22	21	21	22	21								107
Ave/Day	12.68	13.29	15.00	13.27	15.00	####	####	####	####	#####	#####	####	13.83
Lab/Inj	87	65	67	70	77								366
Pharm	7	4	8	19	10								48
AH Pharm	0	0	0	0	3								3
After Hours	2	10	10	8	17								47
Other	14	18	15	8	12								67
Paged Calls	72	104	52	76	66								370
Clinic New Pt	28	31	22	7	17								105
Clinic 1X Pt	4	1	0	9	21								35

- Physician Report – None given.
- Office Manager Report
 Disability Policy – Tabled until a later time.
 Ergonomic Survey – Kathy from St. Mary's came in and looked at several staff and doctor work stations for their ergonomics. She will write up a report of suggested changes that are needed to promote proper ergonomics and hopefully any repetitive motion injuries.
 Long-term planning – There was discussion of long-term planning.
 Wages – The staff wages was reviewed.
- **Resolution 5:** Be it resolved that the Board of Directors approves the wage increases for the staff. Dave Bristol motioned and Bob Wilson seconded. Motion carried unanimously.

7. JUNE EVALUATION / RAISES

- Annual: None
- 3 Month: Brianne Stall, Mary Terrill
- **Resolution 6:** Be it resolved that the Board of Directors accepts the evaluation of employees and approves the annual raises applicable. Bob Wilson motioned and Dave Bristol seconded. Motion carried unanimously.

Meeting adjourned at 17:17.

Respectfully submitted,

Jessica Clark, secretary to the Board