

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
**Monday, July 21, 2008**

Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol, Bob Wilson, Denny Holmes.  
 Staff: Rene Castillo, Shannon Currier, Jessi Clark, Dr. Rollins.

MEETING CALLED TO ORDER AT 17:17 BY HELEN SPENCE, PRESIDENT.

1. EXECUTIVE SESSION

- **Resolution 1:** Be it resolved that the Board of Directors go into Executive Session for discussion of personnel matters per statue C.R.S. Section 24-6-402(4)(f) at 17:17. Denny Holmes motioned and Bob Wilson seconded. Motion carried unanimously.
- Meeting reconvened at 17:36.

2. MINUTES

May 19, 2008 Regular Meeting

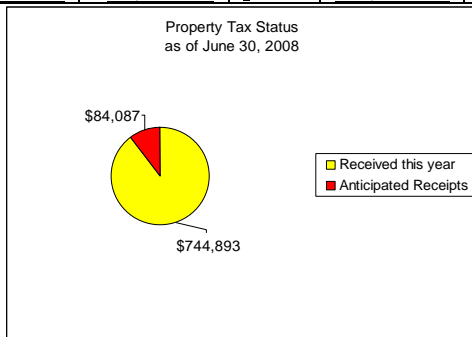
- **Resolution 2:** Be it resolved that the minutes of the June 16, 2008 regular meeting be approved as presented. Dave Bristol motioned and Denny Holmes seconded. Motion carried unanimously.

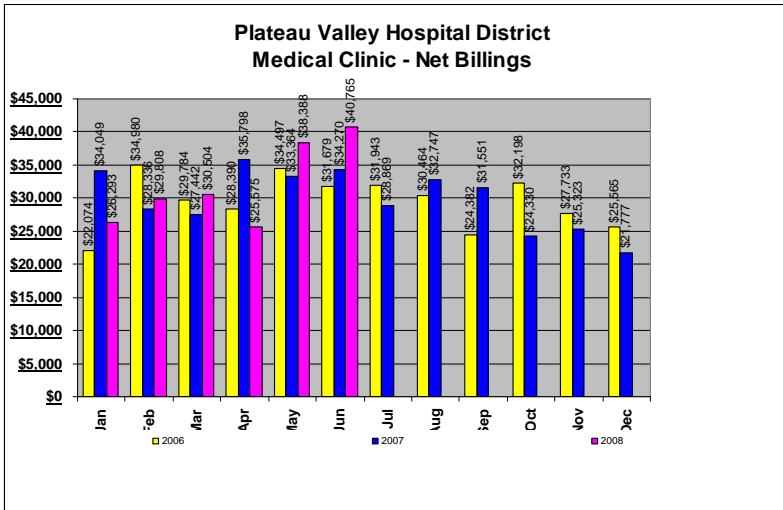
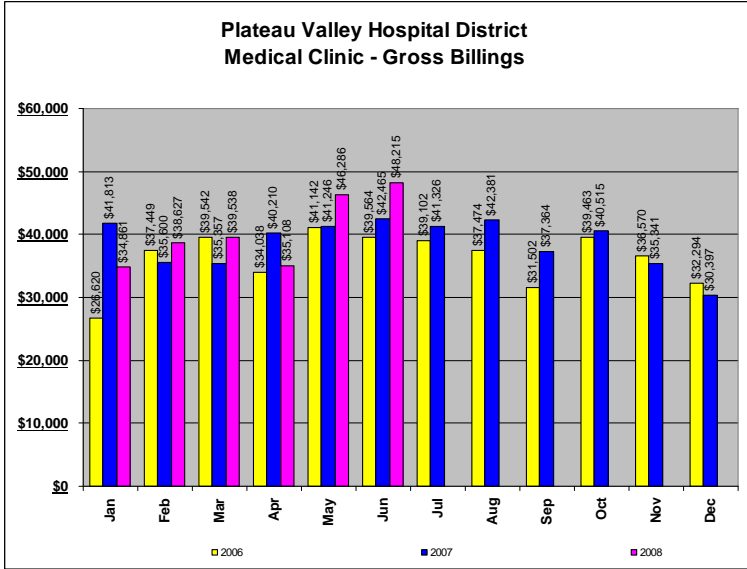
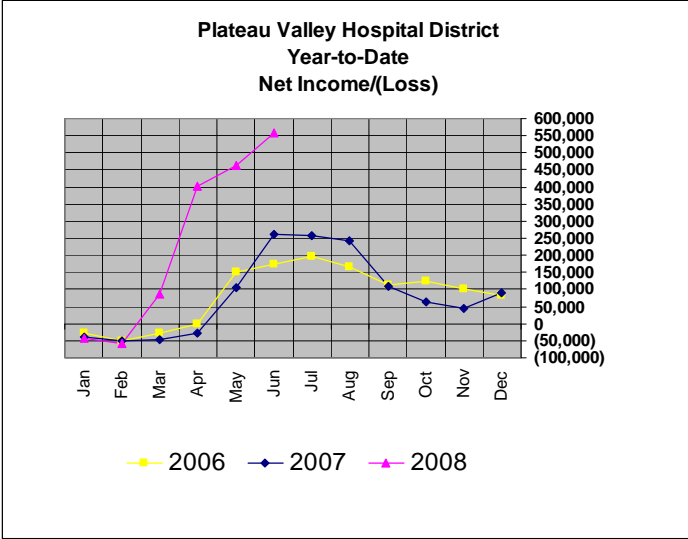
3. CLINIC CONSULTANT REPORT

- There have been problems with the Medicare Company (Trailblazers) that processes claims. It was showing at our end that the claims had gone and were accepted, but Trailblazers never received them. This will mean that there will be a gap in reimbursements from them.
- The legislature has voted not to accept the 9.9% decrease in reimbursements for Medicare. They approved a 0.5% increase instead. The decreased will be addressed at a later session.
- A lot of the companies offering Medicare options will be going away.
- We are done with the testing for claim edits.
- Good job to Dr. Rollins in making adjustments at his other practice so that patients don't get confused with our practice and billing procedures.

4. CONSULTANT CPA REPORT

	<b>Charges</b>	<b>Write Offs Misc. Inc.</b>	<b>Net Receipts</b>	<b>June, 2008</b>	<b>Operating Expense</b>	<b>Net Ordinary Income</b>	<b>Other Income/Exp</b>	<b>Net Income/(Loss)</b>
Clinic-Collbran	48,215.15	-7,450.25	40,764.90		-68,907.42	-28,142.52	0.00	-28,142.52
Clinic-Mesa	0.00	0.00	0.00		-9,098.95	-9,098.95	0.00	-9,098.95
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	1,202.21	0.00	1,202.21		0.00	1,202.21	130,081.14	131,283.35
<b>Total</b>	<b>49,417.36</b>	<b>-7,450.25</b>	<b>41,967.11</b>		<b>-78,006.37</b>	<b>-36,039.26</b>	<b>130,081.14</b>	<b>94,041.88</b>





- There was discussion of where and amounts of money to be put into certificates of deposit.
- **Resolution 3:** Be it resolved that the Board of Directors approves the moving of money into certificates of deposit at the Collbran branch of Grand Valley National Bank in \$50,000 increments with two of them for three months, two for six months, and four for eight months for a total of \$400,000 with Helen Spence, Bob Wilson, and Dave Bristol as signers. Bob Wilson motioned and Denny Holmes seconded. Motion carried unanimously.
- There was discussion of the differences in independent contractors and employees. Frank and Denny are going to review the doctor's contracts to make sure they are still independent contractors.
- **Resolution 4:** Be it resolved that the accounts payable and payroll checks (#46193-46242) are approved. Frank Wagner motioned and Dave Bristol seconded. Motion carried unanimously.
- **Resolution 5:** Be it resolved that the Board of Directors approves the June write-offs in the amount of \$7,450.25. Bob Wilson motioned and Denny Holmes seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

Project Report / Mesa Clinic Progress

- The gables have been stained to match the coffee shop. The punch list is done. The landscaping rocks are in. They are working on the x-ray room sheet rocking. We have a couple bids for the painting. The phones will get ordered.
- **Resolution 6:** Be it resolved that the Board of Directors accepts the painting bid by Terry Brown. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.

6. OLD BUSINESS

Mesa Clinic Progress Report

- **Resolution 7:** Be it resolved that the Board of Directors approves the final payment to Golden Villa Homes in the amount of \$17,230.15. Denny Holmes motioned and Bob Wilson seconded. Motion carried unanimously.
- The landowner wants to use our parking lot on Saturdays for a Farmer's Market. Frank will discuss clean-up with her and Jessi will check on insurance issues.

7. NEW BUSINESS

There was discussion of long-term planning.

8. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Year to Date
Total Dr Appt	279	279	315	292	315	346							1826
# Days	22	21	21	22	21	21							128
Ave/Day	12.68	13.29	15.00	13.27	15.00	16.48	####	####	####	#####	#####	####	14.27
Lab/Inj	87	65	67	70	77	89							455
Pharm	7	4	8	19	10	9							57
AH Pharm	0	0	0	0	3	0							3
After Hours	2	10	10	8	17	25							72
Other	14	18	15	8	12	9							76
Paged Calls	72	104	52	76	66	103							473
Clinic New Pt	28	31	22	7	17	23							128
Clinic 1X Pt	4	1	0	9	21	18							53

- Physician Report  
Nothing reported.

Office Manager Report

- Update on a previous employee in ill health.
- Ergonomic Survey – deferred to the next meeting.
- Medicare audit of Rocky Mountain HMO - Medicare audited HMO and decided that they overpaid them over a 5 year period. Part of that overpayment came to the physicians and groups as incentive payments. The Mesa County Physicians IPA is collecting back the portion that each physician or group owes back. They kept the most recent incentive payments. We owe just over \$1200.00 back for our group. We can pay it back in one lump sum or a third of it annual for three years. This could be considered long-term debt.
- **Resolution 8:** Be it resolved that the Board of Directors determined to pay the IPA back the \$1,219.21 owed in one lump sum. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.
- Local Artists – A couple of local artists have contacted the clinic and asked about displaying their work. It was decided that this could be done. The artist will need to bring a sampling to a Board meeting for approval. We will keep the artist's cards at the front desk so patients can inquire about the artwork. There will be a sign directing patients to ask there to obtain information.
- There have been requests to use our parking lots for different activities. Jessi will check with the lawyer about disclaimers for liability and signage for both parking lots.

9. JULY EVALUATION / RAISES

- Annual: None
- 3 Month: None

10. EXECUTIVE SESSION

- **Resolution 9:** Be it resolved that the Board of Directors go into Executive Session for discussion of personnel matters per statue C.R.S. Section 24-6-402(4)(f) at 19:02. \_\_\_\_\_ motioned and \_\_\_\_\_ seconded. Motion carried unanimously.
- Meeting reconvened at 19:40.

Meeting adjourned at 19:40.

Respectfully submitted,

Jessi Clark, secretary to the Board