

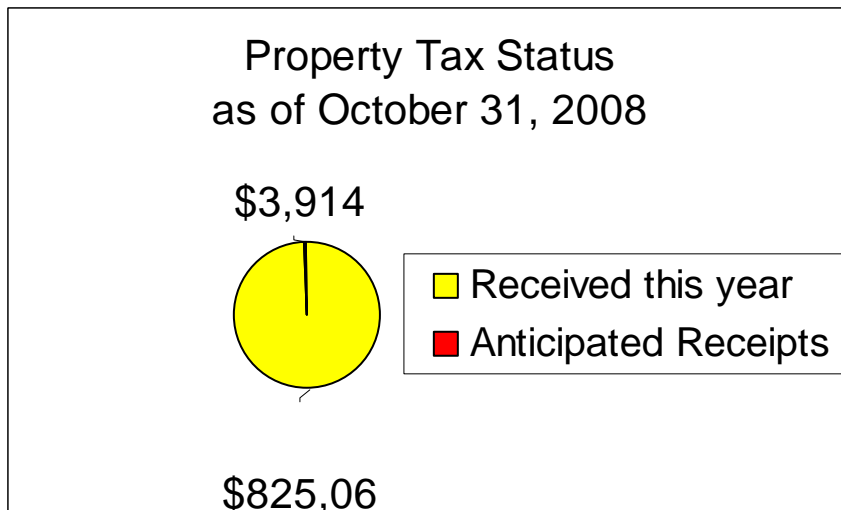
**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
**Monday, November 17, 2008**

Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol, Bob Wilson, Denny Holmes.  
 Staff: Jessi Clark, Shannon Currier, Dr. Woodyard (17:50), Dr. Walters (18:01).  
 Other: Doug Weaver of PXP, Jerry Gordon.

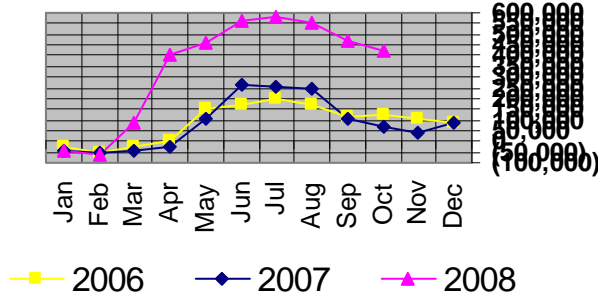
MEETING CALLED TO ORDER AT 17:16 BY HELEN SPENCE, PRESIDENT.

1. PRESENTATION – Doug Weaver presented a proposal for looking into rental space at the east end of the building.
  - **Resolution 1:** Be it resolved that the Board of Directors grants Oxy Petroleum, USA the first right of refusal for rental of the old portion of the building. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.
2. MINUTES  
 October 20, 2008 Regular Meeting
  - **Resolution 2:** Be it resolved that the minutes of the October 20, 2008, regular meeting be approved as corrected. Frank Wagner motioned and Dave Bristol seconded. Motion carried unanimously.
3. BUDGET HEARING
  - There was no audience in attendance. Board reviewed budget.
4. CLINIC CONSULTANT REPORT
  - We are keeping the numbers from Mesa and Collbran separate. Until we get Dr. Walters recredentialed with insurances, her charges will be billed as a locums.
  - There was reminder that Rocky Mountain Health Plans had put a three year freeze on changing their fee schedule. This is the second year so there will not be an increase.
  - It was decided to keep our fee schedule as is.
5. CONSULTANT CPA REPORT

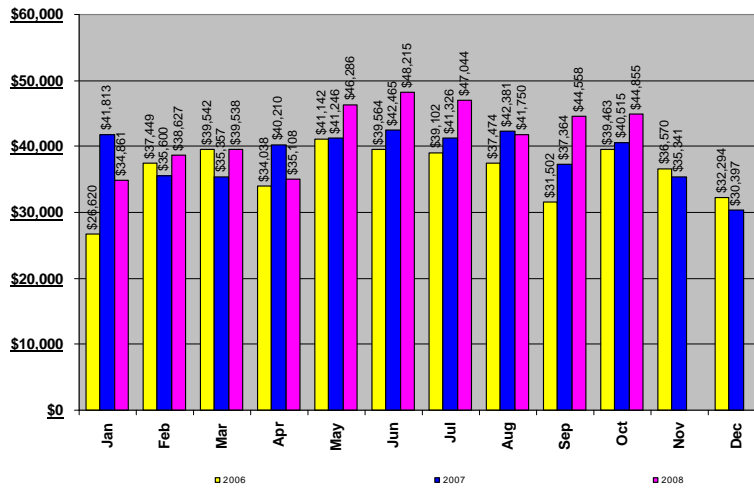
				October, 2008				
	Charges	Write Offs Misc. Inc.	Net Receipts		Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	44,855.06	-13,751.60	31,103.46		-75,545.62	-44,442.16	0.00	-44,442.16
Clinic-Mesa	116.00	0.00	116.00		-21,564.35	-21,448.35	0.00	-21,448.35
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	<u>1,289.79</u>	<u>0.00</u>	<u>1,289.79</u>	-	<u>0.00</u>	<u>1,289.79</u>	<u>15,638.16</u>	<u>16,927.95</u>
Total	<u>46,260.85</u>	<u>-13,751.60</u>	<u>32,509.25</u>	-	<u>-97,109.97</u>	<u>-64,600.72</u>	<u>15,638.16</u>	<u>-48,962.56</u>



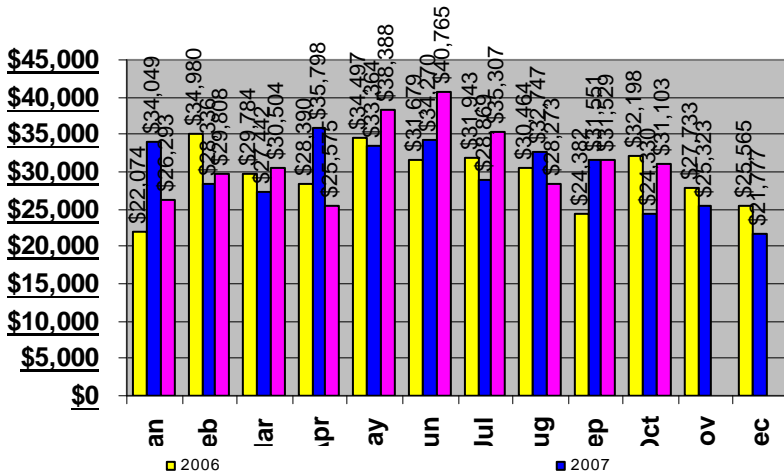
### Plateau Valley Hospital District Year-to-Date Net Income/(Loss)



### Plateau Valley Hospital District Medical Clinic - Gross Billings



### Plateau Valley Hospital District Medical Clinic - Net Billings



- **Resolution 3:** Be it resolved that the accounts payable & payroll checks (#46409-46471) are approved. Denny Holmes motioned and Bob Wilson seconded. Motion carried unanimously.
- **Resolution 4:** Be it resolved that the Board of Directors approves the October write-offs in the amount of \$13,751.60. Bob Wilson motioned and Dave Bristol seconded. Motioned carried unanimously.

There was discussion of when to schedule the meeting for certification of the mill levy, appropriate sums of money and adopt the final budget. It was decided to have a special meeting on Monday, December 8, 2008 at 5:15PM.

6. ENVIRONMENTAL SERVICES

- The position is still open. There was discussion of what to do about plowing and the sidewalks until the position is filled.
- There was discussion that dogs should not be in the clinic area when patients are present.

7. OLD BUSINESS

- Mesa Clinic Progress Report – It is finally open. The turn out is pretty good, especially Saturdays. Frank is getting signs for the doors and a sandwich board sign until the main sign is in. There are some issues with sound. We will try door sweeps and possibly weather stripping the exam room doors. We may have to foam fill the walls.
- Town by-pass – The town seems to officially backed off the by-pass that could have gone through the rental property.

8. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Year to Date
Total Dr Appt	279	279	315	292	315	346	365	329	304	329			3153
# Days	22	21	21	22	21	21	22	21	20	23			214
Ave/Day	12.68	13.29	15.00	13.27	15.00	16.48	16.59	15.67	15.20	14.30	#####	####	14.73
Lab/Inj	87	65	67	70	77	89	100	89	88	95/45			732
Pharm	7	4	8	19	10	9	8	14	12	7			98
AH Pharm	0	0	0	0	3	0	2	0	0	0			5
After Hours	2	10	10	8	17	25	16	18	3	4			113
Other	14	18	15	8	12	9	12	27	17	16			148
Paged Calls	72	104	52	76	66	103	112	87	84	89			845
Clinic New Pt	28	31	22	7	17	23	19	34	21	32			234
Clinic 1X Pt	4	1	0	9	21	18	27	8	2	4			94

- Physician Report - We will no longer open early on Tuesdays since Saturdays in Mesa are going well. Jessi will put it in the paper.
- Office Manager Report – There was some discussion of the independent contractor versus employee information. It will be discussed in further detail at the special meeting December 8, 2008.

9. NOVEMBER EVALUATION / RAISES

- Annual: Jessi Clark
- 3 Month: None
- **Resolution 5:** Be it resolved that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Bob Wilson motioned and Denny Holmes seconded. Motion carried unanimously.
- **Resolution 6:** Be it resolved that the Board of Directors go into Executive Session for discussion of personnel matters per statue C.R.S. Section 24-6-402(4)(f) at 19:05. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.
- **Resolution 7:** Be it resolved that the Board of Directors come out of Executive Session at 19:25. Bob Wilson motioned and Denny Holmes seconded. Motion carried unanimously.
- **Resolution 8:** Be it resolved that the Board of Directors approves the increase in Shannon Currier, CPA's monthly base charge. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.

Meeting adjourned at 19:30.

Respectfully submitted,

Jessi Clark, secretary to the Board