

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
Tuesday, May 19, 2009

Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol, Bob Wilson. Denny Holmes excused out of town.
 Staff: Jessi Clark, Shannon Currier, Dr. Walters, Dr. Woodyard (18:20).

MEETING WAS CALLED TO ORDER AT 17:15 BY HELEN SPENCE, PRESIDENT.

1. MINUTES

April 21, 2009 Regular Meeting

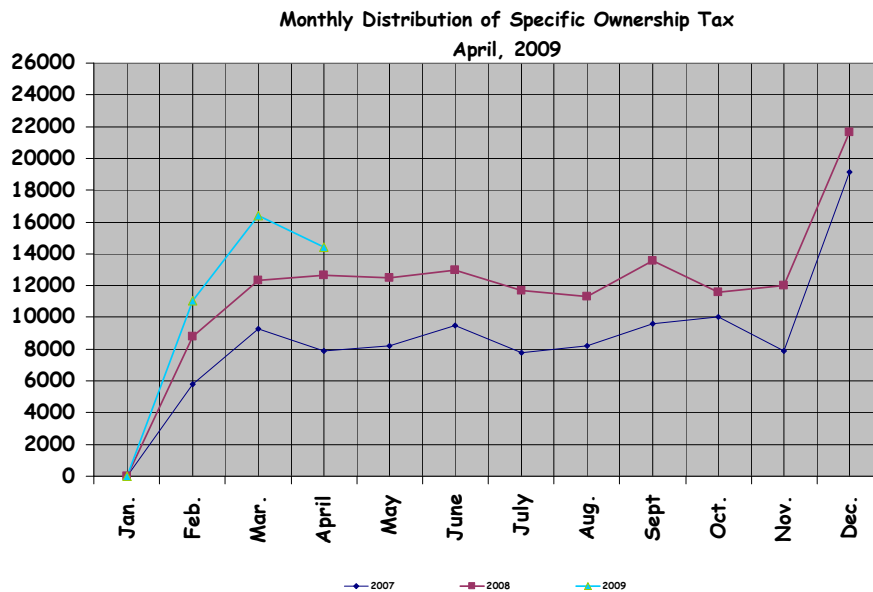
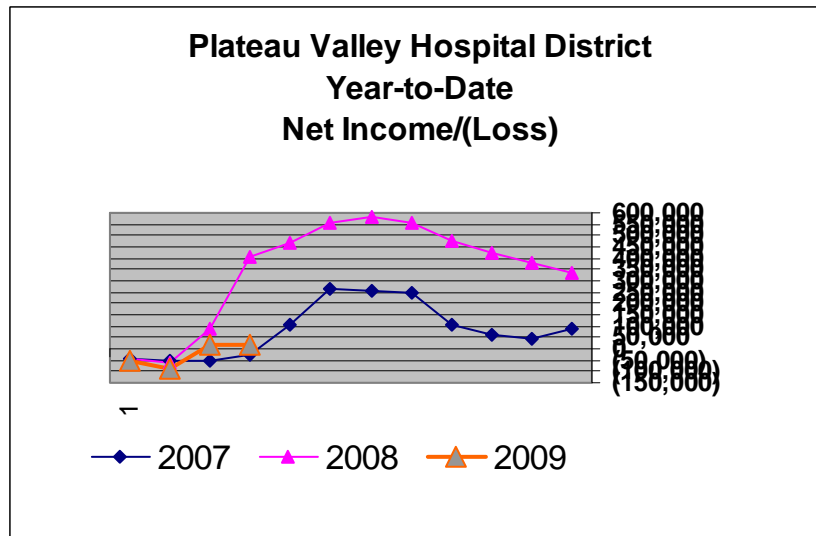
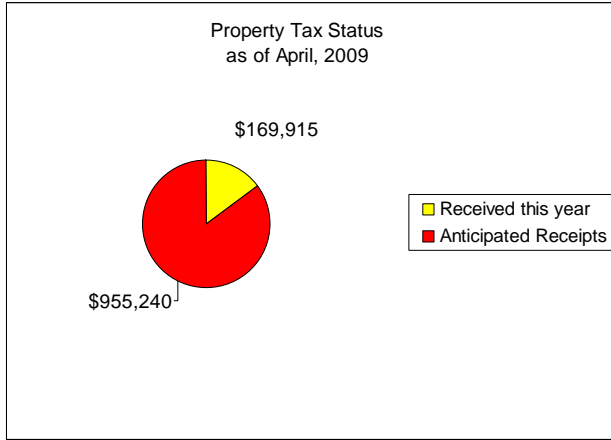
- **Resolution 1:** Be it resolved that the minutes of the April 21, 2009 regular meeting be approved as presented. Dave Bristol motioned and Frank Wagner seconded. Motion carried unanimously.

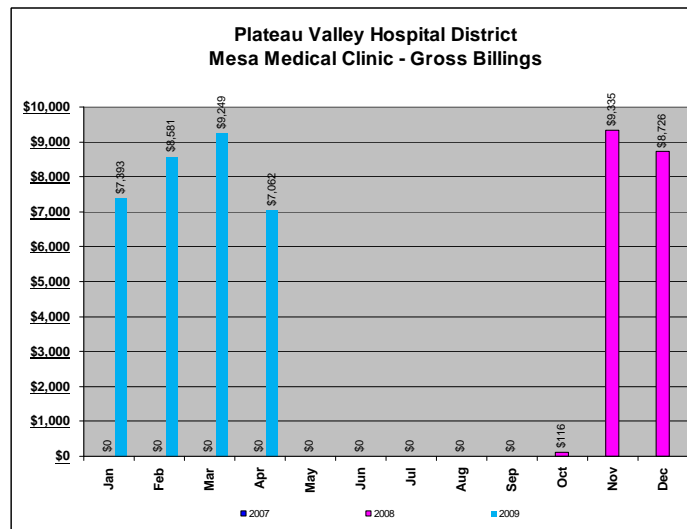
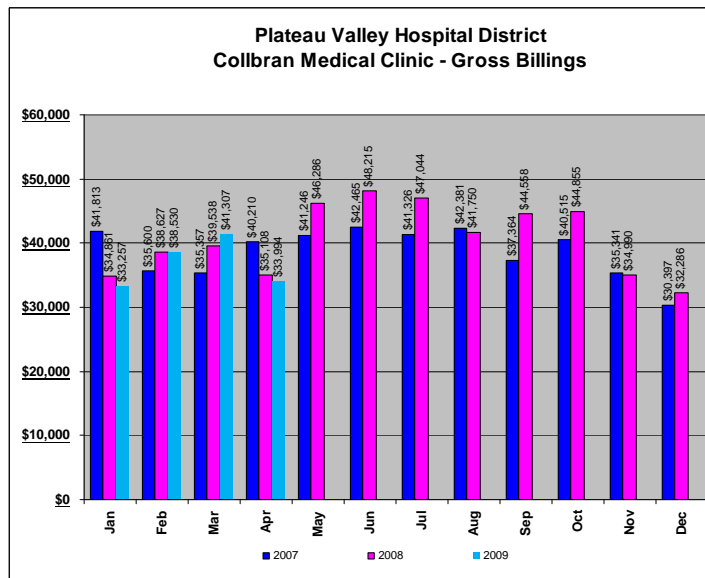
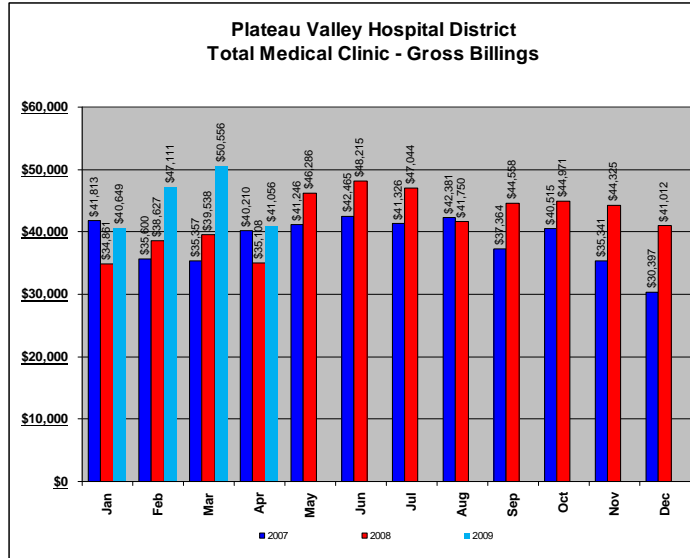
2. CLINIC CONSULTANT REPORT

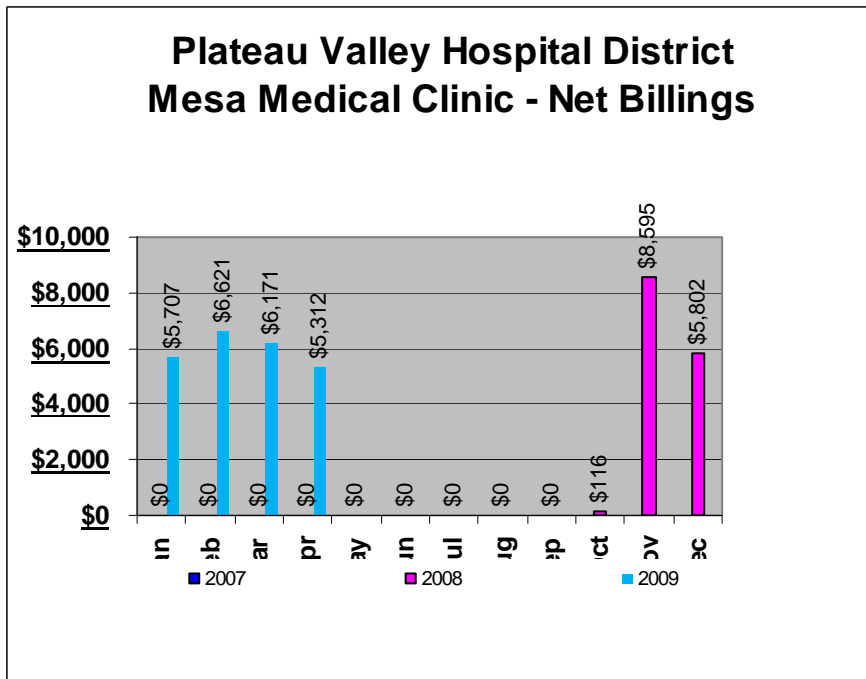
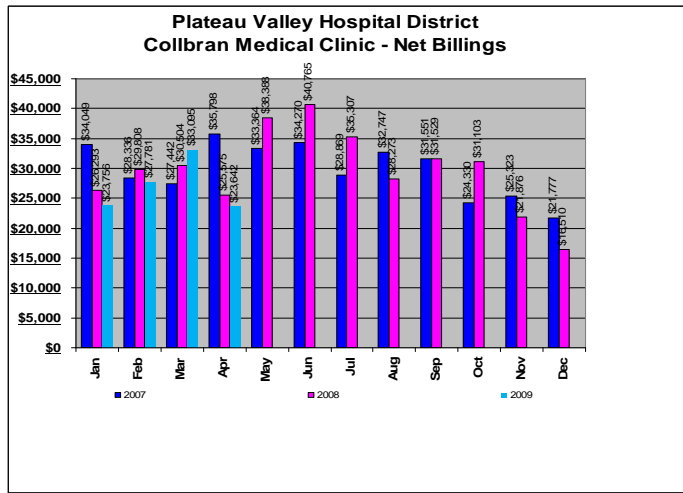
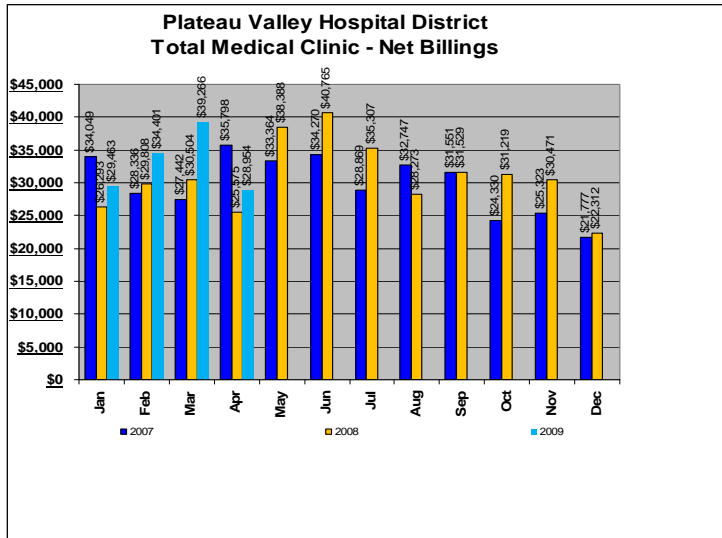
- Rocky Mountain HMO is going to stop paying the additional fees for supplies for their Medicare, Medicaid, and CCHP plans. They will continue to pay for the private pay plans. They are also re-evaluating whether to continue to pay for the additional ER charge or not.
- Medicare in launching a program called RAC (Recovery Audit Contractors). They will send claims to the regional contractors to audit. They were going to start now, but there is a delay in paperwork. They can audit from October 1, 2007 to the present. They can only audit 30 claims within any 45 day period for each NPI. They are looking for errors in billing in order to recover money that may have been overpaid. If an error is found, the provider will have to refund the money for that claim. They are not going to project that number into how many errors they think that the provider has made. If the provider is asked for a refund, they can appeal. This program will continue for at least the next four years. Debbie and Jessi will meet next month to go over any procedures that will need worked out for this.
- Debbie is going to attend a meeting about e-prescribing. If we do this, we may get extra money.
- Last month we discussed the Red Flag rule for creditors. It has been delayed in its implementation in medical practices. The American Medical Association is working on proving that medical practices are not creditors and therefore should not be held to the rule.

3. CONSULTANT CPA REPORT

	Charges	Write Offs Misc. Inc.	Net Receipts	April, 2009	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	33,993.60	10,352.23	23,641.37		-74,293.05	-50,651.68	0.00	-50,651.68
Clinic-Mesa	7,061.90	-1,750.03	5,311.87		-10,597.66	-5,285.79	0.00	-5,285.79
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	772.50	0.00	772.50		0.00	772.50	61,748.95	62,521.45
Total	41,828.00	12,102.26	29,725.74		-84,890.71	-55,164.97	61,748.95	6,583.98







- There was discussion of the CDs approved from last month. The CDs currently have a higher yield than bonds. It was decided to look into a group that specializes in special districts. There will be an analysis presented at the July meeting as the current CDs will mature in August and we will need to know what to do with that.
- There was discussion of the Special District Association. Jessi will look into the cost of membership again and what benefits it offers. There was discussion of who might be interested in going to the conference this year.
- **Resolution 2:** Be it resolved that the Accounts Payable & Payroll Checks (#46750-46804) are approved. Bob Wilson motioned and Frank Wagner seconded. Motion carried unanimously.
- **Resolution 3:** Be it resolved that the Board of Directors approves the April write-offs in the amount of \$12,102.26. Dave Bristol motioned and Bob Wilson seconded. Motion carried with a three to one vote with Frank Wagner as the nay vote.

4. ENVIRONMENTAL SERVICES

- The main water line that feeds the fire sprinkler system had a coupling that needed replaced with approved parts.
- **Resolution 4:** Be it resolved that the Board of Directors approves the expenditure to fix the fire sprinkler system. Frank Wagner motioned and Bob Wilson seconded. Motion carried unanimously.

5. OLD BUSINESS

- Frank and Jessi met with Greg at the school about a land lease. Greg will have one prepared and get it to us for review.

6. CLINIC REPORT

Total Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	256	309	299	268									1132
# Days	21	20	22	22									85
Ave/Day	12.19	15.45	13.59	12.18	####	####	####	####	####	#####	#####	####	13.32
Lab/Inj	79	80	82	95									336
Pharm	23	15	18	19									75
AH Pharm	0	1	0	1									2
After Hours	6	1	6	0									13
Other	8	13	9	18									48
Paged Calls	77	70	51	51									249
Clinic New Pt	26	28	20	12									86
Clinic 1X Pt	4	2	0	0									6
M - Dr Appt	68	93	73	63									297
M - # 1/2 Days	13	9	13	13									48
M - Ave/1/2 day	5.23	10.33	5.62	4.85	####	####	####	####	####	#####	#DIV/0!	####	6.19
M - MA appt	8	9	10	7									34
M - Pharm	0	0	2	0									2
M - New Pt	17	9	7	6									39
M - 1 X Pt	0	0	0	0									0

Collbran Clinic

2009	EW pt	EW days	EW ave	SR pt	SR days	SR ave	LW pt	LW day	LW ave
Jan	112	10	11.20	118	9	13.11	26	2	13.00
Feb	134	9	14.89	149	9	16.56	26	2	13.00
Mar	92	7.5	12.27	167	12	13.92	40	2.5	16.00
Apr	117	11	10.64	125	9	13.89	26	2	13.00
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	455	37.5	12.13	559	39	14.33	118	8.5	13.88

Mesa Clinic

2009	EW pt	EW days	EW ave	SR pt	SR days	SR ave	LW pt	LW days	LW ave
Jan	6	2	3.00	18	2	9.00	44	9.00	4.89
Feb	16	2	8.00	19	2	9.50	58	8.00	7.25
Mar	2	1	2.00	31	4	7.75	40	8.00	5.00
Apr	7	2	3.50	14	2	7.00	42	9.00	4.67
May			#####			#####			#DIV/0!
Jun			#####			#####			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	31	7	4.43	82	10	8.20	184	34.00	5.41

- Physician Report - Things are going good.

7. Office Manager Report

Physical Therapy – They have terminated their rental contract. Services will end May 28.

Elevator – We now have to register our elevator with the state. The check has been sent. An inspection will be next.

Medicare checks – They had one returned so they stopped sending checks. Jessi has written a letter to correct.

Rental House – Employees have the first option, then the public. If a non-employee rents, Jessi will get info on how from Dave.

Dress code – The front office staff wanted to know if they could wear open toed shoes. Due to safety, we will keep the policy as is with no one allowed to wear open toed shoes.

Doctor contract – Jessi received one back from the attorney. The Board will review at their leisure and vote on it next month.

8. MAY EVALUATION / RAISES

- Annual: None
- 3 Month: Clint
- **Resolution 5:** Be it resolved that the Board of Directors accepts the evaluation of the employee. Frank Wagner motioned and Bob Wilson seconded. Motion carried unanimously.

Meeting adjourned at 18:30.

Respectfully submitted,

Jessi Clark, secretary to the Board