

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
Tuesday, August 18, 2009

Attendance: Board: Helen Spence, Frank Wagner, Dave Bristol, Denny Holmes, Bob Wilson.
 Staff: Jessi Clark, Shannon Currier, Dr. Walters (17:31), Dr. Rollins (17:39), Dr. Woodyard (18:10).

MEETING CALLED TO ORDER AT 17:22 BY HELEN SPENCE, PRESIDENT.

1. MINUTES

June 16, 2009 Regular Meeting

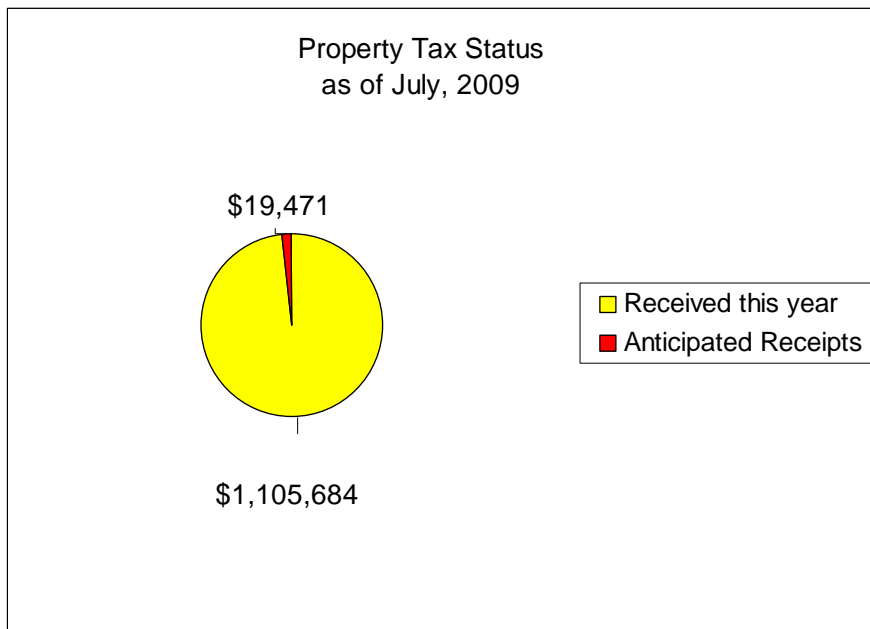
- **Resolution 1:** Be it resolved that the minutes of the July 21, 2009 regular meeting be approved as presented. Dave Bristol motioned and Frank Wagner seconded. Motion carried unanimously.

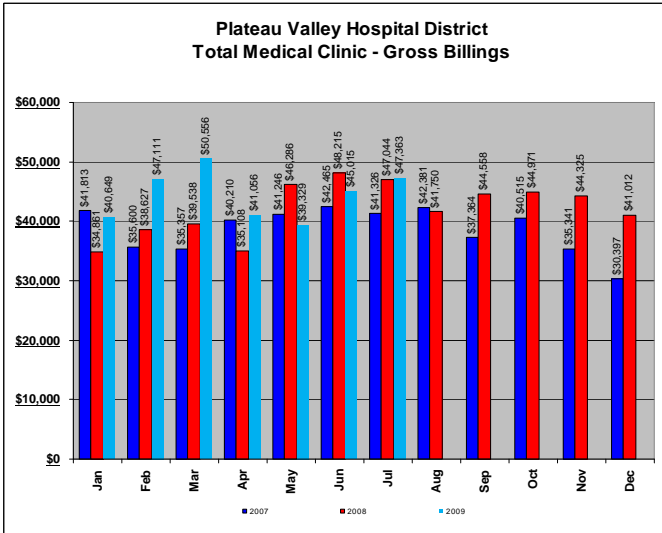
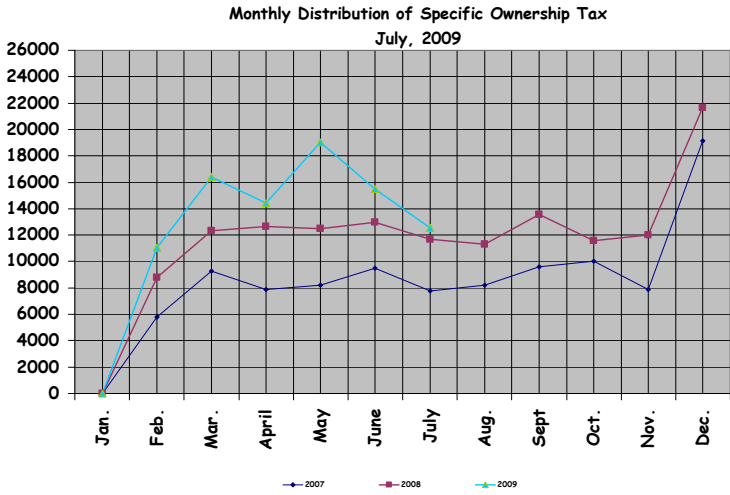
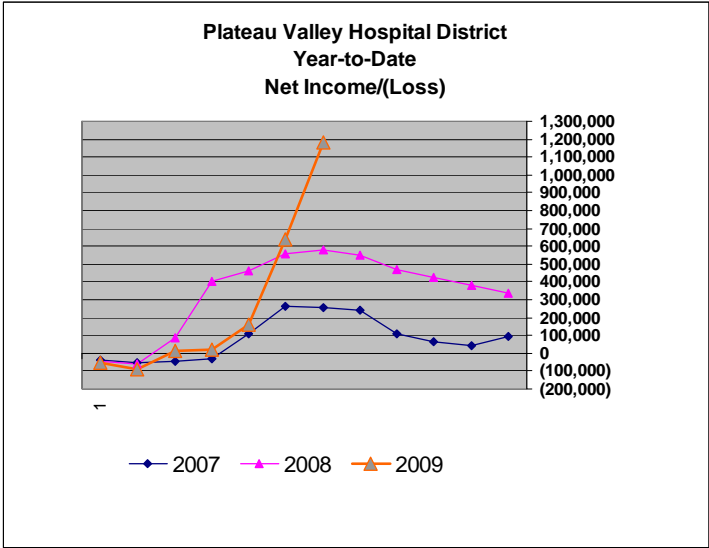
2. CLINIC CONSULTANT REPORT

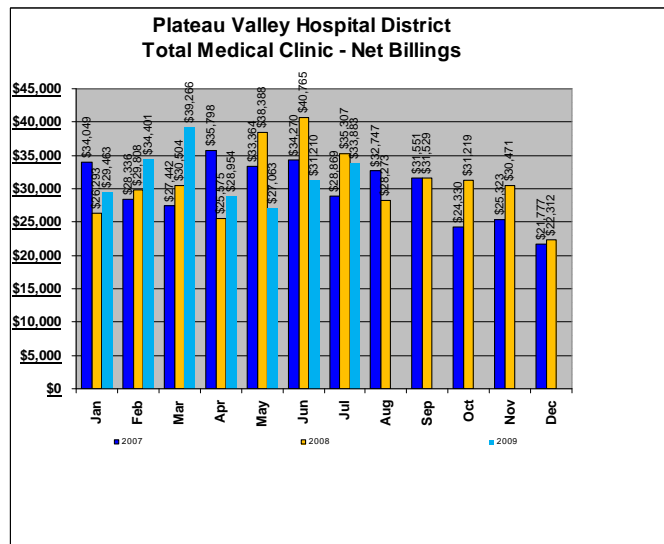
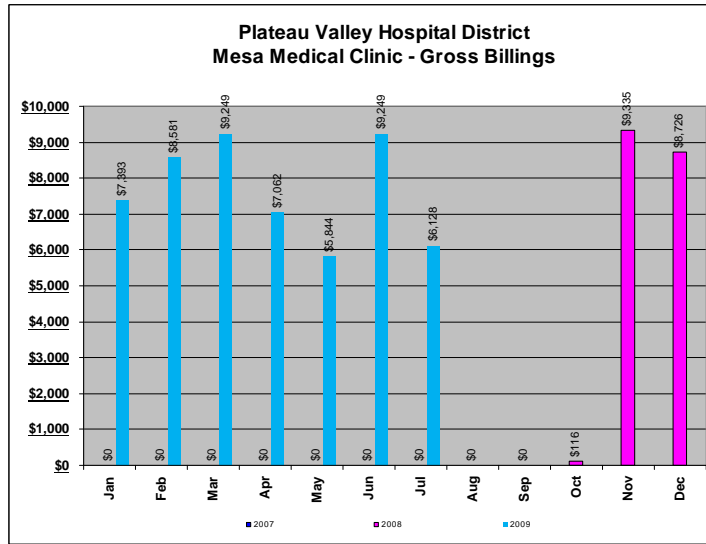
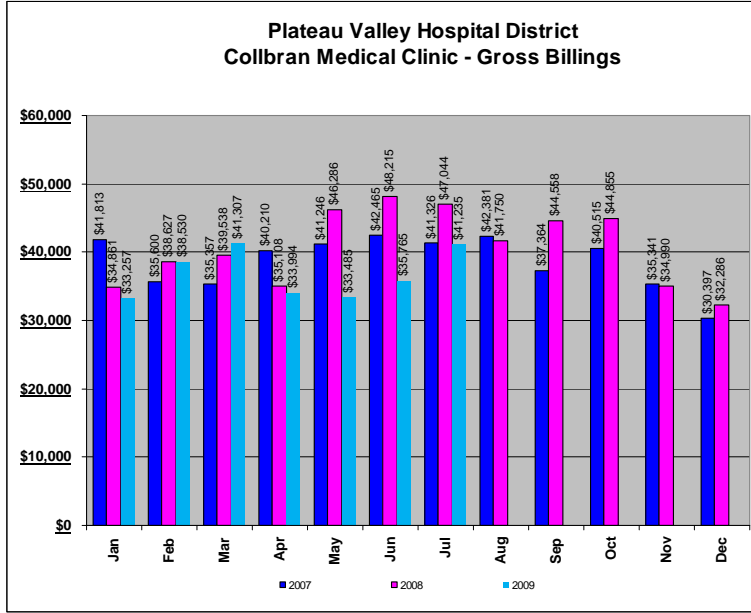
Debbie did not have anything to report. Jessi had looked up the budget changes for Colorado announced today. Medicaid is reportedly going to decrease their reimbursement rates by 1.5% to help balance the budget.

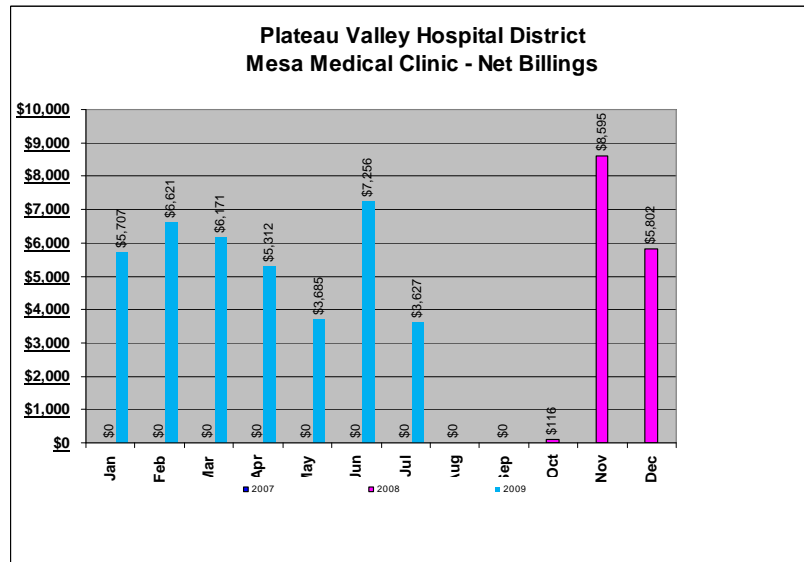
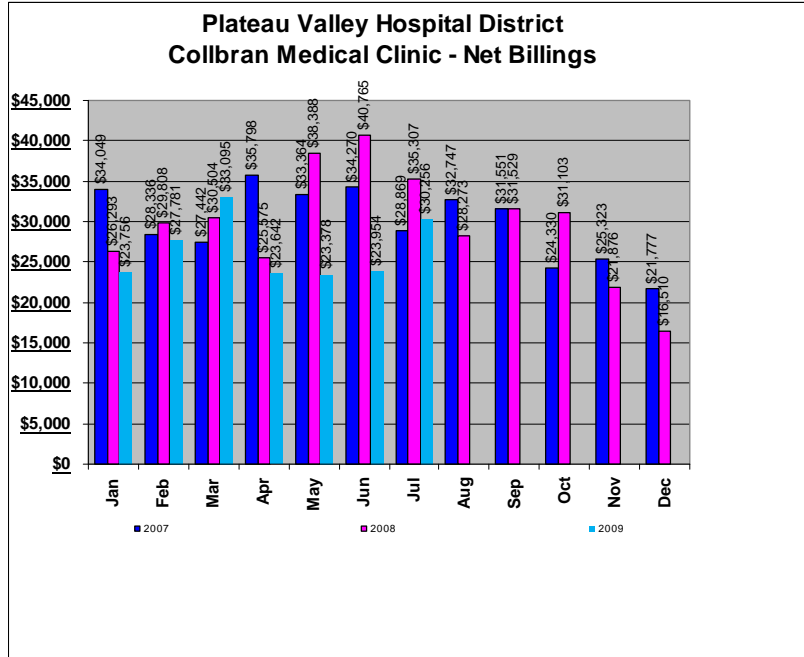
3. CONSULTANT CPA REPORT

	Charges	Write Offs Misc. Inc.	Net Receipts	July 2009	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	41,235.09	-	30,255.99		-68,366.10	-38,110.11	0.00	-38,110.11
Clinic-Mesa	6,128.20	-2,501.32	3,626.88		-9,935.84	-6,308.96	0.00	-6,308.96
Construction	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Grant	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Administrative	<u>1,040.00</u>	<u>0.00</u>	<u>1,040.00</u>	-	<u>0.00</u>	1,040.00	<u>255,683.11</u>	<u>256,723.11</u>
Total	<u>48,403.29</u>	<u>13,480.42</u>	<u>34,922.87</u>	-	<u>-78,301.94</u>	<u>-43,379.07</u>	<u>255,683.11</u>	<u>212,304.04</u>









- **Investment Analysis**
There was discussion of how the District may want to invest money for greater yields. The discussion included certificates of deposit, money market accounts, and land acquisition. Jessi brought up news that we probably will not receive the USDA grant for the x-ray upgrade that we will still need to purchase.
- **Resolution 2:** Be it resolved that the Board of Directors approves moving the matured Grand Valley National Bank certificates of deposit to new certificates of deposit with Palisades National Bank as follows: seven certificates of \$50,000 and one certificate of \$63,715.52 all for one year with Helen Spence, Dave Bristol, and Frank Wagner as signers on the accounts. Bob Wilson motioned and Denny Holmes seconded. Motion carried unanimously.
- **Resolution 3:** Be it resolved that the Board of Directors approves moving \$550,000 to a new separate money market account at Palisades National Bank with Helen Spence, Dave Bristol, and Frank Wagner as signers on the account. Denny Holmes motioned and Bob Wilson seconded. Motion carried unanimously.
- **Resolution 4:** Be it resolved that the Board of Directors approves opening the accounts in Resolution 2 and Resolution 3 at Alpine Bank if Palisades National Bank can not accommodate them. Denny Holmes motioned and Frank Wagner seconded. Motion carried unanimously.

- **Resolution 5:** Be it resolved that the accounts payable & payroll checks (#46914-46975) are approved. Bob Wilson motioned and Dave Bristol seconded. Motion carried unanimously.
- **Resolution 6:** Be it resolved that the Board of Directors approves the June write-offs in the amount of \$13,480.42. Denny Holmes motioned and Frank Wagner seconded. Motion carried 3-1 with Frank Wagner as the nay vote.

4. OLD BUSINESS

- Land Lease – No response from the school.
- SDA conference – Jessi and Frank will attend the conference in September.

5. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	256	309	299	268	264	270	303						1969
# Days	21	20	22	22	20	22	22						149
Ave/Day	12.19	15.45	13.59	12.18	13.20	12.27	13.77	####	####	#####	#####	####	13.21
Lab/Inj	79	80	82	95	71	90	89						586
Pharm	23	15	18	19	11	12	16						114
AH Pharm	0	1	0	1	0	0	0						2
After Hours	6	1	6	0	10	7	19						49
Other	8	13	9	18	17	15	13						93
Paged Calls	77	70	51	51	53	50	75						427
Clinic New Pt	26	28	20	12	14	20	44						164
Clinic 1X Pt	4	2	0	0	0	0	3						9
M - Dr Appt	68	93	73	63	60	67	61						485
M - # 1/2 Days	13	9	13	13	11	13	12						84
M - Ave/1/2 day	5.23	10.33	5.62	4.85	5.45	5.15	5.08	####	####	#####	#DIV/0!	####	5.77
M - MA appt	8	9	10	7	11	10	10						65
M - Pharm	0	0	2	0	0	0	0						2
M - Other							8						8
M - New Pt	17	9	7	6	10	5	4						58
M - 1 X Pt	0	0	0	0	0	0	0						0

- Physicians Report
 - There was discussion of switching the internet provider in Mesa to see if another company can do any better. The current service is unreliable and disrupts the flow.
 - The physician contracts were reviewed.
- **Resolution 7:** Be it resolved that the Board of Directors accepts the revised physician contract. Dave Bristol motioned and Frank Wagner seconded. Motion carried unanimously.
- Office Manager Report
 - Service awards – Jessi asked for ideas for recognition instead of the stickers currently used since the staff has new nametags.
 - Jessi reported on changes from the ADA (Americans with Disabilities Act) to the new ADAAA (Americans with Disabilities Act Amendments Act of 2008).
 - We need to attach a policy on how to use the new wage scale as well as how we arrived at the amounts.
 - We need to update the employee handbook. Jessi will work on it and then submit to the Board for approval.
 - The recycling committee in town would like to insert an information handout into our next newsletter in exchange for sorting the newsletters into the different towns.
 - Jessi found in the Grand Valley Rural Power newsletter, that they help with health services and may be a possible source for future grants.

6. AUGUST EVALUATION / RAISES

- Annual: Melissa Addison
- 3 Month: Laura McNally
- **Resolution 8:** Be it resolved that the Board of Directors accepts the evaluations of employees and approves the annual raises applicable. Bob Wilson motioned and Frank Wagner seconded. Motion carried unanimously.

Meeting adjourned at 18:45.

Respectfully submitted,

Jessi Clark, secretary to the Board